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GOVERNMENT OF ASSAM

**Minutes of
the Co-
District
Development
Committee**

November 29

2025

**MAHMORA CO-DISTRICT,
CHARAIDEO**

Minutes of the Co-District Development Committee (Co-DDC) Meeting

Month: November, 2025

District: Mahmora Co-District

Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	29th November 2025, 10:00 A.M.
Participants	As per <i>Annexure I</i>

Proceedings

The meeting was chaired by Smti. Din Chengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioner, Block Development Officers and all Heads of Departments/ Representatives.

The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.



Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science Laboratory	- The CDC reviewed the progress of the Education department's ongoing schemes. - The officer was directed to obtain immediate intimation	Inspector of Schools, Charaideo / BEE0, Sonari

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
		<p>Construction; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme; Nipun Axom</p>	<p>from the school principals or Heads on any halt in school construction work and submit the same to CDC Office, Mahmora.</p> <p>-The Chairperson directed to check the quality of school uniforms, follow up on the payment procedures, and ensure proper distribution of uniforms in schools.</p> <p>-The meeting further instructed the preparation of a Standard Operating Procedure (SOP) for conducting common examinations pertaining to the Mahmora Co-District. It was also decided to form a core team of 8-10 enthusiastic teachers to prepare question papers and provide suggestions for the development of the Education Department.</p>	

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	<p>- The CDC reviewed the progress of the construction of Model Anganwadi Centres and directed that the ongoing works under NIDA 2.0 be completed urgently. In this regard, a list of all ongoing projects is to be submitted to the CDC, Mahmora. Based on the list, officials from the CDC office will conduct site visits accordingly.</p> <p>- The CDC directed submission of list of AWCs affected by electricity disconnection to CDC Office, Mahmora, after collecting ground report.</p> <p>- The CDPOs were instructed to personally supervise the proper and timely distribution of HCM to beneficiaries and to issue a letter to all Anganwadi Workers directing them to deliver the ration to the beneficiaries.</p> <p>-The concerned department was directed to identify 2-3 worst/dilapidated condition AWCs in Nizkhaloighugura GP for upgradation as Model AWCs and submit the list to the CDC office, Mahmora, immediately.</p>	CDP O, Sonari & Lakwa ICDS

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
	FPD&CA (Food, Public Distribution and Consumer Affairs)		<p>-The meeting reviewed department's schemes and activities, including Paddy Procurement.</p> <p>-The Chairperson directed the FPD&CA department to arrange a meeting regarding Paddy Procurement with all stakeholders at Co-District level.</p>	Inspector, F,PD&CA , Mahmora Co-District
Social	Panchayat & Rural Development	PMAY (G); MGNREGA; Amrit Sarovar; Axom Adarsha Gram Yojana	<p>- The Chairperson reviewed progress of MGNREGA, PMAY, Orunodoi 3.0, and other flagship schemes of the department.</p> <p>- The CDC instructed the BDOs of Mahmora & Lakwa Development Blocks to expedite the eKYC of Job card holders.</p> <p>-Both Development Blocks under Mahmora LAC shall take initiative to increase the Person days percentage under MGNREGA</p> <p>- Both BDOs were directed to urgently complete the houses that have already received the 3rd installment payment under PMAY.</p> <p>-Both Development Blocks were directed to submit Utilization Certificates (UCs) for schemes under Asom Darshan, Asom Adarsha Gram Yojana</p>	BDO, Lakwa & BDO, Mahmora

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			<p>etc., to the Office of the CDC, Mahmora, at the earliest so that the scheme may be completed with in march/2026.</p> <p>-BDOs were directed to submit detailed progress reports on schemes under Asom Darshan at their respective Dev. blocks. They were further instructed to urgently convene a meeting with the members of the Construction committee, to discuss the progress of the schemes and invite CDC, Mahmora to it.</p>	
Social	Health & Family Welfare	<p>PM ABHIM; Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme; PM Surakshit Matritva Abhiyan</p>	<p>- The CDC reviewed the ongoing health programs of Health & Family Welfare department with the concerned officials.</p> <p>-The CDC, Mahmora instructed the officer to submit the data of Home Delivery cases to the Office of CDC, Mahmora and also take necessary steps for discouragement of the practice.</p> <p>-The concerned officer was directed to take initiative to supervise the high risk pregnant woman by engaging ANM, AWW and AASHA workers in close coordination to prevent the death of infant and mother.</p>	Jt. DHS, Charaideo; DPM, NHM

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			<p>- The Chairperson directed the department to arrange awareness programmes specially in schools, tea garden area etc aimed at reducing the consumption of salt in tea among the tea garden community. In this regard, the department may distribute leaflets, street play and other awareness materials to help change their mindset and habitual behaviour.</p>	
	<p>Animal Husbandry and Veterinary</p>	<p>A)Vaccination under ASCAD Programme B) Vaccination under LHDCP</p>	<p>-The meeting discussed the various ongoing programs under the veterinary department. -The SDVO was instructed to take necessary steps to conduct camp mode vaccination programme and create awareness among people regularly.</p>	<p>SDVO, Charaideo</p>
<p>Economic Development</p>	<p>ASRLM</p>	<p>Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA</p>	<p>- The Co-DDC reviewed SHG, livelihood initiatives and other ongoing activities of the department. - The Chairperson instructed the officials to encourage the participation and setting up stalls by at least 3 to 4 best SHG groups in the UDYAM Mela to be held at Ushapur, Moranhat. - She also suggested providing training to interested SHGs in</p>	<p>DPM, ASRLM</p>

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			producing water hyacinth-based products in view of the increasing market demand.	
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement; PM Krishi Sinchayee Yojana; KCC; Agri-stack Digital Crop Survey; Farmers Training (CSS-ATMA)	<ul style="list-style-type: none"> - The CDC reviewed implementation of various beneficiary schemes including PMFBY, PMKSY, ATMA, Agri-stack, Digital crop Survey etc. - The Chairperson emphasized the importance of ensuring the successful implementation of the integrated farming initiative at Amrit Sarovar, Sarbudoi GP and directed to take all necessary steps in this regard. - The Chairperson also directed the submission of a list of farmers engaged in brown rice cultivation in the Mahmora Co-District. 	DAO, Charaideo
	Urban Affairs	15th Finance Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM; PM-SVANidhi	<ul style="list-style-type: none"> - The Co-DDC reviewed PMAY (Urban), and related projects; and Property Tax collection etc., in Moran Municipality. - The Chairperson directed to submit the reason for non completion of PMAY (U) that have received the 3rd installment. - She also directed to wide publicity and miking in moran town area related to UDYAM mela to be 	EO, Moran MB

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			<p>held from 4th December 2025 at Ushapur field, Moranhat.</p> <p>- To boost property tax collection, the meeting decided that the property tax certificate/receipt will be considered a mandatory supporting document for the approval of any certificate, particularly for citizens belonging to the Moran Municipality Board.</p>	
	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS; NERTPS	<p>- The CDC directed to the officers to encourage any interested participant/group to set up stall at UDYAM mela.</p> <p>- The Chairperson directed the concerned officials to undertake extensive publicity to ensure that all eligible beneficiaries are informed and encouraged to apply for looms under the NHDP, so that all eligible beneficiaries are covered under the scheme.</p>	Superintende nt of Handloom & Textile, Charaideo
Economic Development	Sericulture	APART (2024-25); SOPD-G	<p>- The CDC reviewed the ongoing sericulture activities of the Sericulture Department.</p> <p>- The CDC directed to the officers to encourage any interested participant/group to set up stall at UDYAM</p>	Superintende nt of Sericulture, Charaideo

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			<p>mela.</p> <ul style="list-style-type: none"> - The Chairperson directed the officer to coordinate with the Social Forestry Department to obtain Keseru saplings and distribute them among the farmers. - She further directed the submission of a list of sincere farmers engaged in Muga farming. Additionally, she instructed that a list of farmers engaged in Eri farming in Niz Khaloighugura GP be provided. 	
	Cooperation	<p>Computerization of PACS ; Common Service Centres(CSCs) in PACS ; Pradhan Mantri Kisan Samriddhi Kendra (PMKSK) ; Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana(PM BJY) ; Micro ATM Service by APEX Bank ; Farmers Producer Organisation (FPOs) ; PACS to operate as Retail Petrol/ Diesel Outlet and LPG Distribution</p>	<ul style="list-style-type: none"> -The meeting reviewed the different ongoing schemes of the Cooperation department . - The Chairperson instructed the Nodal Officer to extend necessary assistance to the Assistant Commissioner, Mahmora in the preparation of the by-laws for the JJM Cooperative Society. -The Chairperson directed to arrange a meeting with all officials of the Cooperation Department for detailed discussion and review of various departmental activities. 	<p>Assistant Registrar of Cooperative Societies, Charaideo, & DPM,ASRLM & Sub-Divisional Fishery Development Officer, Sonari</p>

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	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	<ul style="list-style-type: none"> - The CDC reviewed different ongoing schemes of the department. - The Chairperson instructed that a copy of the water body survey report be provided upon completion 	EE, Sonari-Mahmora Division (Irrigation), Sonari
	Water Resources		-The different projects of the department were discussed in the meeting. The meeting directed the EE,WR for expedite implementation of the projects during the year 2025-26.	EE,WR, Charaideo
	Employment Exchange	Jobseeker Registration, Career counseling Program etc.	<ul style="list-style-type: none"> - The CDC reviewed employment initiatives of the Employment Exchange Department, including Career Counselling Programs and Recruitment Drive Programs. - The CDC advised to prioritize the interested and sincere aspirants for the upcoming Career Counseling Program at Moran College. Further, she also asked to invite Army/CRPF, OIL,ONGC personnel in the programme. 	AEO, Moranhat
	PHE		-The meeting discussed PHE department activities including household Tap connection, user committee formation, site selection for	EE,PHED, Charaideo; & BDOs,

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			<p>compost pits etc.</p> <p>-The EE,PHED was directed to follow up the progress of the EOD, Sanitary Complex and Compost pit and asked to hold a review meeting with the contractors in the 2nd week of December 2025.</p> <p>-The meeting decided to initially form cooperative societies with those Water User Committees (WUCs) that have a minimum balance of ₹5,000 in their respective accounts. The Chairperson further emphasized the need to enhance tariff collection to enable the inclusion of more WUCs in the societies and to ensure their financial sustainability.</p> <p>- The bills for the repair of JJM schemes are to be submitted to the respective Gram Panchayats (GPs) for payment.</p>	<p>Mahmora & Lakwa</p>
	<p>PWD (Roads)</p>	<p>PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala</p>	<p>- The CDC reviewed various ongoing departmental road projects and enquired about delays in pending works.</p> <p>- The CDC emphasized meeting deadlines and maintaining quality standards. She also directed to expedite the progress of the ongoing road</p>	<p>EE, PWD (Roads)</p>

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			<p>construction project.</p> <p>-The EE,PWD(Roads) was directed to immediately issue notice to the concerned contractors/agencies for delayed works.</p> <p>-The meeting discussed the issues concerning road construction in and around OIL well no. 28, 31 and nearby pipeline track area. In this regard, the chair discussed the possibility of construction of the said road with technical support and supervision of OIL, Moran.</p>	
	Power (APDCL)	RDSS; AIIB-EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	- The CDC enquired about Solar Panel installation under relevant section of Government schemes at CDC Office, Mahmora, and directed APDCL official to intimate any development in this regard to the CDC office, Mahmora, at the earliest.	Dy. Manager /SDE, APDCL, Moranhat
	PWD (Building)	Integrated CDC Office; Sports Stadium; Jagannath Temple NESID S-OTRI; RIDF XXIX & XXVII; Community Centres	<p>-The Chairperson reviewed various ongoing construction activities.</p> <p>-The chair directed to expedite and complete the ongoing project within the timeline.</p>	AEE, PWD(B), Mahmora

Conclusion

The Chairperson emphasized the importance of inter-departmental cooperation and timely implementation/execution of all development initiatives in Mahmora Co-District. All departments must submit proposals for needs like training or materials to better implement schemes in Niz-Khaloighugura GP. All departments are directed to set up stalls at UDYAM Mela to be held in Ushapur to display their achievements.

The meeting concluded with a vote of thanks from the Chair.


Co-District Commissioner,
Mahmora

Memo No.MHA/T&D/Co-DDC/2024/02/

Dated:15/12/2025

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.


Co-District Commissioner,
Mahmora