



**Minutes
of the Co-
District
Develop
ment
Committe
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June 30

2026

**MAHMORA CO-
DISTRICT, CHARAIDEO**

Co-DDC Meeting Minutes, Mahmora Co-District, Charaideo

Minutes of the Co-District Development Committee (Co-DDC) Meeting
Month: June, 2026
District: Mahmora Co-District

Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	30 th June 2026, 10:00 A.M.
Participants	As per <i>Annexure I</i>

Proceedings

The meeting was chaired by Smti. Dinchengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioners, Block Development Officers and all Heads of Departments/ Representatives.

The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.



Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science	-The CDC reviewed the progress of ongoing schemes under the Education Department.	Inspector of Schools, Charaideo / BEEO, Sonari

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
		Laboratory Construction ; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme;	- During the discussion on student dropout and non-enrolled children, it was decided to direct all CRCCs and School Heads to take immediate action, particularly in tea garden areas, and ensure that the relevant information is updated promptly on the online portal. Further, it was decided that more innovative measures should be undertaken to eradicate school dropouts. The BEEO shall closely monitor the status of school dropouts and ensure that effective follow-up measures are taken to facilitate their re-enrolment and regular attendance. - Head teachers of schools of tea garden areas will conduct surveys with support from CRCCs and list out the number of OSC and non-enrolled children. Home visits will be conducted in tea garden areas, in coordination with the Labour Department and concerned Tea Garden Management to motivate dropout students for re-enrolment and thereby reduce the	

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
			school dropout rate. -The departmental officer is instructed to provide a detailed report on transportation facilities for students at Model Schools, with a specific focus on Borahi Tea Estate Model School, to the CDC Office, Mahmora. - The Chairperson directed the departmental officers to ensure the provision of three eggs per week under the Mid-Day Meal (MDM) Scheme in all schools. The BEEO shall verify the implementation status at Naharhabi Model School and submit a report to the CDC. Further, the BEEO shall issue a notice clearly directing all schools to provide three eggs per week under the MDM Scheme. -The departmental officer was instructed to ensure that educational materials, including charts, tables, and educational drawings, are painted on both the inside and	

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
			outside walls of the newly constructed additional classrooms/schools .	
	Labour		- The Committee reviewed the ongoing initiatives and regulatory activities of the Labour Department and directed the department to conduct regular raids to prevent and eliminate child labour.	Labour Officer, Charaideo / Labour Inspector, Charaideo
Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	-The CDC reviewed the progress of construction of Model Anganwadi Centres and other important points on PM poshan, Mission Moringa Initiative, Child Marriage etc. -The CDC directed the concerned departmental officers to expedite the construction works of Model AWCs and ensure they are completed at the earliest. -The CDC, Mahmora urged the departmental officer to collect Maintenance Officer Case Histories from other districts to guide proper implementation of the Maintenance and Welfare of	Jt. DHS, Charaideo; DPM, NHM & Inspector of Schools, Charaideo / BEEO, Sonari & CDPO, Sonari & Lakwa ICDS & BDO, Mahmora/Lakwa Dev Block

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			Parents and Senior Citizens Act, 2007. - The Health Department will coordinate and conduct a joint awareness meeting with Anganwadi Workers, Nodal Teachers, and local ANMs on Child Marriage. -The CDPOs were instructed to identify and collect data on orphan cases across the Co-District and submit it to the CDC Office to facilitate their school admissions. - The meeting decided to approach the higher authorities regarding the inadequate seat capacity in the Nutrition Rehabilitation Centre (NRC) for admitting children suffering from Severe Acute Malnutrition (SAM).	
	FPD&CA (Food, Public Distribution and Consumer Affairs)		- The meeting reviewed departmental schemes and activities, including Paddy Procurement. -The meeting decided that a joint Field Inspections shall be conducted by the 10th day of	Inspector, FPD&CA , Mahmora Co-District

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
			every month	
Social	Panchayat & Rural Development	PMAY (G); MGNREGA; VB-GRAM-G; Axom Adarsha Gram Yojana	-The Chairperson reviewed the overall progress of key flagship schemes under P&RD, including MGNREGA, PMAY-G, 15th Finance Commission schemes, and the launch of VB-GRAM-G (effective 1st July,2026). -The CDC, Mahmora Co-District suggested the BDO, Mahmora to organize a meeting with all Amrit Sarovar Management Committees of Mahmora and Lakwa Development Block. -The Chairperson urged the BDOs of both Development Blocks to share important scheme related information regularly to CDC, Mahmora. -CDPO Charaideo is instructed to publicize the National Social Assistance Programme (NSAP) for widows and physically challenged individuals, gather field data, and submit it to BDOs for processing.	BDO, Lakwa & BDO,Mahmora & CDPO, Sonari & Lakwa ICDS
Social	Health &	PM ABHIM;	-The Chairperson	

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	Family Welfare	Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme;	reviewed the ongoing health programs implemented by the Health & Family Welfare Department. -The CDC, Mahmora Co-District urged the departmental officer to provide information and awareness materials on ABHA account creation to the CDC Office to step up public awareness regarding its benefits.	Jt. DHS, Charaideo; DPM, NHM
	Animal Husbandry and Veterinary	A)Vaccination under ASCAD Programme B) Vaccination under LHDCP	-The meeting reviewed various ongoing activities under the Veterinary Department including vaccination drives under ASCAD and LHDCP, as well as Artificial Insemination progress.	SDVO, Charaideo
Economic Development	ASRLM	Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA	-The Co-DDC reviewed the progress of MMUA, Mudra Loan, DDU-GKY and various livelihood initiatives, and other ongoing activities of the department. -The departmental Officer of Mahmora Development Block was instructed to take immediate measures to hand over compost pits	DPM, ASRLM

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			constructed by PHED to local SHGs for making them functional.	
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement ; PM Krishi Sinchayee Yojana; KCC; Agri-stack Digital Crop Survey; Farmers Training (CSS-ATMA)	-The Co-DDC meeting reviewed PM-KISAN, PMFBY, and Paddy Procurement etc. -The DAO is directed to prepare a list of farmers whose inherited land has not yet been mutated. The exercise shall be undertaken immediately in coordination with the concerned Circle Officer to facilitate farmer registration and enable eligible beneficiaries to avail themselves of the benefits under the PM-KISAN Scheme. The Chair instructed the officials that field visit teams for PM-KISAN registration should maintain a register and note down the exact status of their cultivated land for which mutation has not been done. For example, whether the land is Mydai, Eksona or Govt. They should share the data every week with the Circle Officer and the CDC so that necessary action can be taken for mutation	DAO, Charaideo Circle Officer, Mahmora Rev. Circle Circle Officer, Sonari Rev. Circle

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			as per revenue rules and guidelines. -The departmental officer was directed to provide leaflets/awareness materials for the PMFBY (Kharif) scheme to publicize it widely. -The CDC, Mahmora Co-District urged the departmental officer to supply a sample Soil Health Card to the CDC Office, Mahmora. -The departmental officer was instructed to document a success story under the ATMA scheme and submit it to the CDC office, Mahmora. Timely intimations regarding all Seed Distribution programs must be communicated to the CDC, Mahmora. -The Chairperson enquired about department's support for FPOs. It was decided that a meeting will be held with Kristi Kothia FPO (Jorhat based) and Pachim Abhoipur FPO.	
	Urban	15th Finance	-The Co-DDC reviewed the	EO, Moran

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	Affairs	Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM;	implementation progress of PMAY (Urban), NULM, and related urban development initiatives.	MB
	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS; NERTPS	-The meeting reviewed various departmental activities and schemes, including Kumar Sashaktikaran Yojana and related initiatives. - With regards to the requirement of a new Handloom Training Centre at Disangpani Block, it was suggested that the Handloom and Textiles Department contact BDO, Mahmora Development Block and prepare a proposal for converting a half done , abandoned building at the block campus which was reportedly built by Industries department.	BDO, Mahmora Dev. Block & Superintendent of Handloom & Textile, Charaideo
	Fishery	1.PMMSY-2024-25, Construction of New rearing Tank 2.PMMSY-2024-25, Livelihood Support to fishers	-The meeting reviewed the progress and status of various ongoing schemes under the Fishery Department. -The meeting directed to provide informational materials/leaflets	Sub-Divisional Fishery Officer, Charaideo

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		3.Construction of Fish Kiosk(2023-24) 4.Construction of small Fish Biofloc Unit(2023-24) 5.Bachyard Ornamental Unit(2023-24)	for the registration of Fisherman, Fisher’s Groups/societies under NFDP and the GAIS insurance scheme to the CDC office for mass publicity. Awareness drives should be conducted at the block/GP level, in fish markets, and alongside other crowded departmental events. -The departmental officer was instructed to anticipate and take up suitable development proposals for Singatup Beel and Kathoni Beel under ADB-SWIFT schemes. -The meeting decided on commencing a joint Formalin Testing drive tentatively by 10th July 2026.	
	Forest		-The CDC, Mahmora reviewed the ongoing activities of the Forest Department including tree sapling distribution. -The department must take prompt safety actions to cut down dangerous trees that risk causing	Range Officer(T), Soanri Forest Range , Naphuk,.

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			accidents, specifically at Kachumari.	
	District Industries & Commerce Centre , Charaideo	1.Prime Minister Employment Generation Scheme (PMEGP) 2.Pradhan Mantri Formalisation of Micro Food Processing Enterprise Scheme(PMFME) 3.CMAAA 2.0	-The meeting reviewed performance under PMEGP,PMFME, CMAAA etc. -The CDC, Mahmora Co-District instructed the departmental officer to intimate the schedule of the upcoming 3-day EDP training happening in July 2026 to the Hon’ble MLA, Mahmora LAC. -The Chairperson also urged the departmental officer to Document a success story under various departmental schemes within the Co-District and submit it to the CDC.	GM,DICC, Charaideo.
Economic Development	Sericulture	APART (2024-25); SOPD-G	-The CDC reviewed the ongoing activities and progress of various sericulture programme being implemented by the department. -The departmental officer was urged to formulate a detailed roadmap to organize a training on "Full Cycle of Muga	Superintendent of Sericulture , Charaideo

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			Rearing" led by an expert group from state so that local beneficiaries can learn best production practices.	
	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	-The Co-DDC reviewed various ongoing schemes of the department. -The departmental ---The officer was instructed to Provide specific area details for the Moranjan Borsohoki Gaon area, where a Fishery Department Pisciculture Plan was previously proposed by Hon’ble Guardian Minister Shri Bimal Bora.	EE, Sonari-Mahmora Division (Irrigation) , Sonari & DAO, Charaideo
	Water Resources		-The different projects of the department were discussed in the meeting. The meeting directed the EE, WR for expeditious implementation of the projects during the year 2025-26. -The meeting decided to take up restoration proposal of approach of Bhojo bridge under suitable scheme.	EE,WR, Charaideo
	Employment Exchange	Jobseeker Registration, Career	- The CDC reviewed employment	AEO, Moranhat

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		counseling Program etc.	initiatives of the Employment Exchange Department, including Career Counseling Programs and Recruitment Drive Programs.	
	PHE		-The meeting reviewed tariff collections, IHHL online applications, plastic waste collection, and compost pit progress and related works. -BDOs of both Development Blocks were instructed to report the immediate repair status of JJM pipelines that were disrupted/damaged during PWD (Roads) department works. -BDO, Lakwa Dev Block was instructed to document (via good-quality photos/videos) the successful, innovative model of Plastic Waste Collection and Management under their jurisdiction to showcase how it can generate revenue. -BDOs were instructed to immediately operationalize PHE-constructed	EE, PHED, Charaideo; & EE, PWD (Roads) & BDOs, Mahmora & Lakwa & DPM, ASRLM, Charaideo

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			compost pits within their GPs, especially nearly completed ones at Doba GP, Bordoba GP, and Nizkhaloighugura GP. - Once functional, these pits will be handed over to local SHGs. BDOs must coordinate with the DPM, ASRLM, Charaideo, and DAO, Charaideo to train selected SHGs. -DPM, ASRLM, Charaideo, will help these SHGs secure market linkages and get ASOMI Tag branding for the final organic compost. -The Chairperson urged the PHE departmental officer to actively anticipate and revive the stalled plan for forming the Co-operative Society comprising all Water User Committees , as previously discussed in earlier Co-DDC meetings .	
	PWD (Roads)	PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala	-The Co-DDC reviewed the status of various ongoing road projects and enquired in detail about the reasons for slow progress	EE, PWD (Roads)

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			of various road projects.	
	Power (APDCL)	RDSS; AIB-EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	-The CDC reviewed various work progress of the department. -The departmental officer was instructed to consult with the Circle Officer, Mahmora, to swiftly resolve the Gift Deed land dispute holding up the installation of the substation at Mahmora Konwar Gaon. -The departmental officer was further instructed to monitor and clear roadside trees that are in dangerous or precarious positions to prevent accidents. The officer was further instructed to report any critical issues to the CDC Office immediately.	Circle Officer, Mahmora Revenue Circle & Dy. Manager /SDE, APDCL, Moranhat
	PWD (Building)	Integrated CDC Office; Sports Stadium; Jagannath TempleNESI DS-OTRI; RIDF XXIX & XXVII; Community Centres	-The Chairperson reviewed various ongoing construction activities. -The departmental officer was instructed to issue formal notices to contractors showing slow progress on the construction of the CDC Office (Mahmora), Model	Circle Officer, Mahmora Revenue Circle & AEE, PWD(B),

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			Secondary School at Khona T.E., and the Jagannath Community & Skill Centre at Hingrijan. The officer was further instructed to share the contact numbers of these engaged contractors with the CDC,Mahmora. -The departmental officer was instructed to coordinate with Circle Officer, Mahmora Revenue Circle to resolve the boundary sharing dispute with Adarsha Gaon that has stalled the construction of Cricket Stadium at Bordoba.	Mahmora

Conclusion

The Chairperson emphasized the importance of inter-departmental cooperation and the timely implementation/execution of all development initiatives in Mahmora Co-District. All departmental officers were instructed to take immediate and necessary action on the points, directions, and observations recorded in the minutes of the Co-DDC meeting without any negligence.

All departments shall regularly submit photographs, awareness drive updates, reports on specialized departmental programmes and field success stories to the Office of the Co-District Commissioner, Mahmora for showcasing on the official social media platforms. Further, all departments are directed to keep the Office of the Co-District Commissioner, Mahmora regularly informed of all departmental activities being carried out within the Co-District.

The meeting concluded with a vote of thanks from the Chair.

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Digitally signed by
Pinchengfa Boruah
Date: 09-07-2026
13:59:29
Co-District Commissioner,
Mahmora

Memo No. E-155799-A

Dated: 07/07/2026

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.

e-signed/-
Co-District Commissioner,
Mahmora

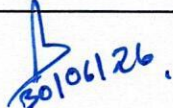
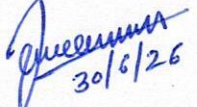
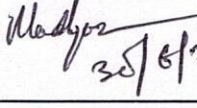
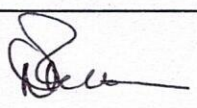
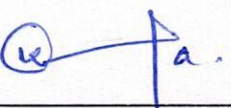
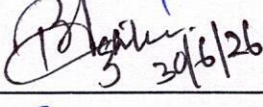
Attendance Sheet

Sub:- Co-DDC Meeting for the month of June 2026

Venue: Conference Hall, O/o the CDC, Mahmora

Date & Time :30/06/2026, 10:00 AM onwards.

Sl. No	Name	Designation	Contact No.	Signature
1	Smti. Dinchengfa Boruah, ACS	Co-District Commissioner, Mahmora		
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5	Antara Ghossein	BDO Lakmea	6000746810	Antara Ghossein
6	Utpal Gogoi	BDO Mahaman	943016009	Utpal
7	DHRUBA JYOTI PADUN, AVAS	EO, MORAN	7576810514	Dhruba
8	Tapan Lal phukan.	EE, PHE	9838872915	Tapan
9	Prayashi Saitia	CDPO, Lakmea	9365607985	Prayashi
10	Anjanaoley	CDPO Sonari	8471984112	Anjana
11	Biken Saha	DM, Moran ED APDC, L	9954056523	Biken
12	Kabindra Boruah	TO-I, PHED	6000039088	Kabindra
13	Krishna Handique	JE, Mahmora Dev. Block	8638303720	Krishna
14	Bidyut Sengupta	B&EO, Sonari	7002401175	Bidyut
15	Priya Deka	J.E, SS	9864386440	Priya
16	Gautam Dutta	DPM, ASRLM	9706695577	Gautam

Sl. No	Name	Designation	Contact No.	Signature
17	Gourav Gogoi	J.M (Tingkhong ESD, APDCL)	7002873639	 30/06/26.
18	Rashmi Gogoi	SDAA, CDC office Mohman	9957353045	 30/6/26
19	Gilemoni Hazarika	A.E.E. Sonari-Mahmora Sub-District, W.R. D.	7002098301	 30/6/26
20	Supriya Baruah	A.E, PWD(B)	8486540062	 30/6/26
21	Deepjyoti Adhikari	A.E, (Irrigation)	8721983161	 30/6/26
22	Madhurya Gogoi	BPM, NHM Palsani PHC	9678852980	 30/6/2026.
23	Jayanta J. Langjing	AEE PWRD	70022 52595	
24	Manish Hazareiker	AE, PWRD	7002241992	
25	Bijay Buragohain	Range officer, Sonari Range	8638964507	
26	Angshuman Buragohain	Superintendent of Industries	9707147987	
27	Kishor Nirjola	Labour officer, Sonari	8136002298	
28	Bhame Angile	A.D, Handloom and Textiles.	9954714632	 30/6/26
29	Amil Gogoi	Peri inspector	9365892144	
30	Rajib Das	AEO, FIE Mohman	6001074932	
31	Dr. Nibedita Tamuly	VO, Suffol	9101763282	
32	Dr. Bindiya Mahanta	BVO, Desangpani	9435673298	
33	Bidyut Jyoti Das	AOB, Moran	6000935014	
34	Jyoti Ke Ah	SOPDO,	9101073360	

Sl. No	Name	Designation	Contact No.	Signature
35	Nilakshi Dhekial Phukan	Sr ADO	9678917225	
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