



**Minutes of
the Co-
District
Development
Committee**

February 6

2026

**MAHMORA CO-DISTRICT,
CHARAIDEO**

Co-DDC Meeting Minutes, Mahmora Co-District, Charaideo

Minutes of the Co-District Development Committee (Co-DDC) Meeting

Month: January & February, 2026

District: Mahmora Co-District

Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	6th February 2026, 10:00 A.M.
Participants	As per <i>Annexure I</i>

Proceedings

The meeting was chaired by Smti. Din Chengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioner, Block Development Officers and all Heads of Departments/ Representatives.

The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.



Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science Laboratory	-The CDC reviewed the progress of ongoing schemes under the Education Department. -The departmental officer was directed	Inspector of Schools, Charaideo / BEE0, Sonari

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		<p>Construction; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme; Nipun Axom</p>	<p>to submit the current status of school uniform distribution to the CDC office, Mahmora, and to continue updating the chair about the progress till the distribution is completed.</p> <p>-The departmental officer was directed to furnish a list of completed construction works under the department that are ready for inauguration in the near future.</p> <p>-The Chairperson has directed that a list of schools under Mahmora LAC that received a "C Grade" in the last Gunotsav be submitted at the earliest, along with the name and contact number of the concerned Cluster Resource Centre Coordinator (CRCC) for each of the said schools.</p> <p>-The CDC, Mahmora directed the department to nominate 6-7 dedicated teachers to form a core coordination team for regular liaison with the Co-District Administration.</p>	

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Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	<p>-The CDC reviewed the progress of construction of Model Anganwadi Centres and the status of electricity connections in Anganwadi Centres.</p> <p>-The Chairperson expressed serious dissatisfaction over the slow progress in the construction of the Model AWC at Dhemaji Bill Gaon and directed to issue notice against the concerned contractor.</p> <p>-The CDC directed the concerned departmental officers to expedite the construction works of Model AWCs under NIDA-I and ensure their completion at the earliest.</p> <p>-The CDC enquired about Anganwadi Centres that have remained without electricity connection since their inception. The departmental officer was directed to submit a detailed list of such AWCs without electricity to the office of the CDC, Mahmora, at the earliest.</p>	CDP O, Sonari & Lakwa ICDS
	FPD&CA (Food, Public Distribution and Consumer Affairs)		- The meeting reviewed departmental schemes and activities, including distribution of Masur Dal, Sugar, and Salt.	Inspector, F,PD&CA , Mahmora Co-District

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			<p>-The Chairperson enquired about the current storage capacity (godowns) available and potential additional godown locations to meet upcoming procurement requirements.</p> <p>- The CDC, Mahmora, directed the concerned departmental officer to make all necessary arrangements to ensure adequate storage facilities for the upcoming paddy procurement season, so that any shortage of godown space does not hinder the procurement process.</p>	
Social	Panchayat & Rural Development	PMAY (G); MGNREGA; Amrit Sarovar; Axom Adarsha Gram Yojana	<p>-The Chairperson reviewed the overall progress of key flagship schemes under P&RD, including MGNREGA, PMAY-G, 15th Finance Commission schemes, and other ongoing programmes.</p> <p>-Both Development Blocks under Mahmora LAC were directed to take proactive measures to increase the person-days percentage under MGNREGA and Improve the work completion rate of various ongoing schemes.</p>	BDO, Lakwa & BDO, Mahmora

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			<p>-The Co-DDC directed both Block Development Officers under Mahmora LAC to furnish detailed updates on Status of FTO generation, Progress in person-days increase, Finalization status of 15th Finance Commission schemes.</p> <p>-The BDOs were directed to submit the Plan & estimates for implementation of works under Asom Darshan fund during 2025-26.</p>	
Social	Health & Family Welfare	PM ABHIM; Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme; PM Surakshit Matritva Abhiyan	<p>-The Chairperson reviewed the ongoing health programs implemented by the Health & Family Welfare Department.</p> <p>-The CDC directed the officers of the Health Department and Social Welfare Department to conduct joint field visits to ensure proper consumption of Supplements, Calcium tablets, and Iron tablets by the beneficiaries.</p> <p>-The departmental officer was directed to immediately create a combined WhatsApp group comprising ANMs, Anganwadi Supervisors, Anganwadi Workers,</p>	Jt. DHS,

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			<p>ASHA Supervisors, ASHA Workers to facilitate seamless data sharing, faster & coordinate workflow.</p> <p>-The Chairperson further directed the preparation and sharing of a sub-centre-wise list of High-Risk Pregnant Women every 15 days in the above WhatsApp group to enable timely proactive interventions and prevent adverse maternal/incident outcomes.</p> <p>-The CDC reviewed the progress of the full Immunization Programme. The Departmental officers were directed to ensure that all instructions/guidelines related to the programme is communicate to the Anganwadi Workers without any omission or delay.</p> <p>-The progress of construction of Patsaku BPHC and Lakwa BPHC was found to be very slow. The CDC directed the departmental officer to convene an urgent meeting with Concerned engineers Assigned contractors, in presence of CDC, Mahmora to review the status of work</p>	<p>Charaideo; DPM, NHM</p> <p>&</p> <p>CDPO, Sonari & Lakwa ICDS</p> <p>&</p> <p>SDVO, Charaideo</p>

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			<p>and expedite their completion.</p> <p>-The CDC enquired about the pending NOC from the Veterinary Department for land acquisition for construction of a new Urban Health Centre at Moran town.</p> <p>The officer from the Veterinary Department was directed to submit a written report on the status and resolution steps to the office of the CDC, Mahmora, at the earliest for further communication.</p>	
	<p>Animal Husbandry and Veterinary</p>	<p>A)Vaccination under ASCAD Programme B) Vaccination under LHDCP</p>	<p>-The meeting reviewed various ongoing activities under the Veterinary Department.</p> <p>-The chairperson enquired about the functioning and status of the Mobile Veterinary Unit (MVU) and directed to submit a detailed status report (including daily activities) of the MVU to the CDC, Mahmora.</p> <p>-The CDC, Mahmora further directed the officer to resolve the NOC issue related to land for the New Urban Health Centre at Moran Town and submit an Action Taken Report at the earliest to O/o CDC, Mahmora.</p>	<p>SDVO, Charaideo</p> <p>&</p> <p>Jt. DHS, Charaideo; DPM, NHM</p>

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Economic Development	ASRLM	Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA	<p>-The Co-DDC reviewed the progress of MMUA and various livelihood initiatives, and other ongoing activities of the department.</p> <p>-The Co-DDC instructed the DPM, ASRLM to prepare a list of Mushroom growers (beneficiaries under MMUA) from nearby villages of Nizkhaloighugura GP for their engagement and training in the upcoming Mushroom training program under the Guru Project. subject to satisfactory performance and outcomes, the selected beneficiaries may be accorded priority for engagement in future Government-backed livelihood initiatives</p>	DPM, ASRLM
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement; PM Krishi Sinchayee Yojana; KCC; Agri-stack Digital Crop Survey; Farmers Training (CSS-ATMA)	<p>-The Co-DDC reviewed implementation status of various beneficiary-oriented schemes, including PMKSY, Paddy Procurement, and others.</p> <p>-The Co-DDC suggested convening a meeting with the FPD&CA to deliberate and create awareness among farmers regarding the supply of quality paddy for the</p>	DAO, Charaideo

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			<p>procurement process, so as to prevent farmers from incurring unnecessary lifting costs due to rejection on quality grounds.</p> <p>- The Agriculture Department was further directed to conduct a survey to assess the willingness and preparedness of farmers interested in selling paddy, and to explore and identify suitable locations for establishing new godowns to strengthen the procurement system</p>	
	Urban Affairs	15th Finance Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM; PM-SVANidhi	<p>-The Co-DDC reviewed the progress of key projects/schemes including PMAY (Urban), Solid Waste Management, property tax collection, and other related initiatives.</p> <p>-The Chairperson enquired about the status of the Multi-Utility Building project and directed the departmental officer to submit a detailed updated report to the CDC office, Mahmora.</p>	EO, Moran MB
	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS;	-The meeting reviewed various departmental activities and schemes, including Kumar Sashaktikaran Yojana and related initiatives.	Superintendent of Handloom & Textile, Charaideo

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		NERTPS	<p>-The CDC suggested formation of a Co-operative Society comprising at least 300 weavers, with the objective of providing structured guidance, capacity building training, and support to help weavers produce more profitable and market-oriented handloom & textile products, thereby enhancing their income and livelihood sustainability.</p>	
	Fishery	<p>1.PMMSY-2024-25, Construction of New rearing Tank</p> <p>2.PMMSY-2024-25, Livelihood Support to fishers</p> <p>3.Construction of Fish Kiosk(2023-24)</p> <p>4.Construction of small Fish Biofloc Unit(2023-24)</p> <p>5.Bachyard Ornamental Unit(2023-24)</p>	<p>-The meeting reviewed the progress and status of various ongoing schemes under the Fishery Department.</p> <p>-The CDC directed the departmental officer to write a letter to the Water Resources Department requesting a site visit for evacuation of water from the water-logged area at Sagarbera Beel, Deodhai Gaon (under ADB-SWIFT), and to seek proactive technical suggestions.</p> <p>-The CDC proposed to develop visionary initiatives including establishment of Homestay/ Guest house in conjunction with the community hall as well as the creation of a nearby</p>	<p>Sub-Divisional Fishery Officer, Charaideo</p> <p>&</p> <p>EE,WR, Charaideo</p>

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			<p>viewpoint overlooking the beel to promote tourism and community-based livelihood opportunities.</p> <p>-The CDC also proposed initiatives for spawn production and facilitating its supply at subsidized rates. Emphasis was placed on executing a strong MoU with the user groups involved in the SWIFT project at Sagarbera Beel to ensure supply of spawn at subsidized rates.</p>	
	Forest		<p>-The CDC, Mahmora reviewed the ongoing activities of the Forest Department, including matters related to the Sub Divisional Level Committee. Forest Right Act meeting.</p> <p>-The Chairman directed to the Circle Officer, Mahmora rev Circle and Range Officer, Naphuk Forest range for submission of a joint verification report of the scheme "Constriction of boundary wall at Rangoli Moidam" so as to ensure whether it falls in notified forest village.</p>	<p>Circle Officer, Mahmora Revenue Circle</p> <p>&</p> <p>Range Officer(T), Soanri Forest Range , Naphuk,</p>
Economic Development	Sericulture	APART (2024-25); SOPD-G	-The CDC reviewed the ongoing activities and progress of various sericulture programmes being implemented by the	Superintende nt of Sericulture, Charaideo

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			department.	
	Cooperation	Computerization of PACS ; Common Service Centres(CSCs) in PACS ; Pradhan Mantri Kisan Samriddhi Kendra (PMKSK) ; Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana(PM BJY) ; Micro ATM Service by APEX Bank ; Farmers Producer Organisation (FPOs) ; PACS to operate as Retail Petrol/ Diesel Outlet and LPG Distribution	-The meeting reviewed the progress and current status of various ongoing schemes under the Co-operation Department. - The Co-DDC suggested that the Agriculture Department extend necessary technical guidance and market linkage support to the FPOs registered under Co-operative Societies to explore feasible marketing opportunities and innovative strategies for the sale of agricultural produce such as pumpkin, Bhut Jolokia (Ghost Chilli) etc.	Assistant Registrar of Cooperative Societies, Charaideo, & DAO, Charaideo
	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	-The Co-DDC reviewed various ongoing schemes of the department. -It was decided to issue a final reminder to the concerned vendor/contractor for non-completion of "Renovation of Canal".	EE,Sonari-Mahmora Division (Irrigation), Sonari
	Water		-The different projects of the department were	EE,WR,

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	Resources		discussed in the meeting. The meeting directed the EE, WR for expeditious implementation of the projects during the year 2025-26.	Charaideo
	Employment Exchange	Jobseeker Registration, Career counseling Program etc.	- The CDC reviewed employment initiatives of the Employment Exchange Department, including Career Counseling Programs and Recruitment Drive Programs.	AEO, Moranhat
	PHE		<p>-The meeting reviewed the ongoing activities of the PHE Department, including tariff collection, construction of compost pits, plastic waste collection, and related works.</p> <p>- The CDC, Mahmora directed that all compost pits be made fully functional before the forthcoming election.</p> <p>-A draft SOP regarding the management and functioning of compost pits needs to be prepared and submitted urgently.</p> <p>-The CDC directed the departmental officer to complete the process of formation of co-operative societies</p>	<p>EE,PHED, Charaideo;</p> <p>&</p> <p>EE, PWD (Roads)</p> <p>&</p> <p>BDOs, Mahmora & Lakwa</p>

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			<p>comprising Water User Committees before declaration of assembly election.</p> <p>-The meeting discussed the issue of water pipe shifting at Patsaku Pithaguti Road. The CDC directed the PWD (Roads) to submit a detailed report on the actions taken to address the shifting of water pipes.</p> <p>-The meeting discussed the non-functional Suffry T.E. JJM project. The CDC directed the concerned officer of the PHE Department to take immediate necessary action for its restoration and rectification.</p>	
	PWD (Roads)	PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala	<p>-The Co-DDC reviewed the status of various ongoing road projects and enquired in detail about the reasons for delays in pending works.</p> <p>-The departmental officer was directed to communicate with the Circle Officer, Mahmora Revenue Circle, to resolve land acquisition/procurement-related issues pertaining to any road project.</p> <p>-The Co-DDC directed the concerned departmental officer to convene a meeting</p>	<p>Circle Officer, Mahmora Revenue Circle</p> <p>&</p> <p>EE, PWD (Roads)</p>

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			<p>to discuss demarcation of Government land for taking up works under the Asom Mala 3.0 scheme.</p> <p>-It was decided to write a letter to the Government higher authority if no resolution or action is forthcoming from Oil India Limited for facilitating expeditious completion of road works pertaining to OIL wells No. 28, 31, and the nearby pipeline track.</p>	
	Power (APDCL)	RDSS; AIIB-EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	<p>-The CDC enquired about Anganwadi Centres that remain affected due to disconnection of electricity supply and directed to take immediate necessary action for reconnection of power supply in all such affected AWCs.</p> <p>-The Chairperson instructed the departmental officer to promptly inform the Co-District Administration about any mishaps/adverse incidents that have already occurred, and any future potential adverse situations that can be prevented through timely/proactive intervention.</p>	Dy. Manager /SDE, APDCL, Moranhat

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	PWD (Building)	Integrated CDC Office; Sports Stadium; Jagannath Temple NESID S-OTRI; RIDF XXIX & XXVII; Community Centres	<p>-The Chairperson reviewed various ongoing construction activities.</p> <p>-The departmental officer was directed to expedite construction works ongoing in schools.</p> <p>-It was decided to issue a notice regarding the slow progress of construction work of the Model Secondary School.</p>	AEE, PWD(B), Mahmora

Conclusion

The Chairperson emphasized the importance of inter-departmental cooperation and the timely implementation/execution of all development initiatives in Mahmora Co-District. All departmental officers were instructed to take immediate and necessary action on the points, directions, and observations recorded in the minutes of the Co-DDC meeting without any negligence.

It was made clear that any failure or negligence in complying with the directions given in previous and current meetings will invite strict disciplinary action, including reporting the matter to the higher authorities for appropriate measures.

The meeting concluded with a vote of thanks from the Chair.

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Digitally signed by
DINCHENGFA BORUAH
Date: 02-03-2026
17:08:18
Co-District Commissioner,
Mahmora

Memo No. E-155799-A

Dated: 02/03/2026

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.

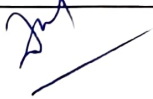


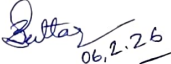









e-signed/-
Co-District Commissioner,
Mahmora

Attendance Sheet

Sub: CO-DDC Meeting fro the month of January & February 2026

Venue: Conference Hall, O/o the CDC, Mahmora

Date & Time :06/02/2026, 10:00 AM onwards.

Sl. No	Name	Designation	Contact No.	Signature
1	Smti. Din Chengfa Boruah, ACS	Co-District Commissioner, Mahmora		
2				
3				
4				
5	IHPal Gogoi	B DO Mahmora	9435016009	
6	Prayashi Saikia	CDPO, Lakwa ICDS	9365607985	
7	Rubina Sultana	Supervisor, Senari ICDS Project	9101325764	 06.2.26
8	Antara Insaan	Reso Lakuma	6000796810	
9	Gautam Dutta	District Project Manager, ASALM	9706695577	
10	Abhisit Sarma	DPM, NITM	9864334324	
11	Ranjit Boruah	Co-Intn.	9435916357	
12	Tapan Lalphukan	EE, PHE	8839872915	
13	Kabindra Boruah	TO-I, PHE	6000039088	
14	Mridul Kenwar	Assist. Manager APDCL, Moran	9678530265	
15	Pramab Gogoi	BEEO, Bmate	7002515091	
16	Debajyoti Gogoi	Assst. Inspector of schools Charaideo	9854485926	

Annexure-I

Sl. No	Name	Designation	Contact No.	Signature
17	Deepjyoti Adhikari	Assistant Engineer Irrigation Dept.	8721983161	
18	Shourav Gosai	Junior Manager (Tingkhong ESP, APCL)	7002873639	
19	Jayanti J. Pangny	AEE PWRD	7502252595	
20	Manish Hazareika	AE, PWRD, MTRSD	7502241992	
21	Jessica Dean	JE, PWD (CB)	7896151108	
22	Gibran Taid	L.I. Sonari	8638776461	
23	Samar J. Chutia	JDO, Saparkhate DB	9101121259	
24	Nikunjyoti Chaugamai	JDO, TRD		
25	Romen Kaxoti	SVFA SVD, Moranhat	9954745378	
26	Pranab Jyoti Borah	VFA SVD, Moranhat	9101624593	
27	Junmi Dutta	ARCS	9101623764	
28	Priyanka Pradim Borah	Programme officer % the DAO (Charaikho)	8473079033	
29	Babita Shyam	JE (Agri) Siva Sagar Division	7896260292	
30	Bibek Choudhary	SE Wemosfrator	9854149938	
31				
32				
33				
34				