



**Minutes of
the Co-
District
Development
Committee**

December 26

2025

**MAHMORA CO-DISTRICT,
CHARAIDEO**

Co-DDC Meeting Minutes, Mahmora Co-District, Charaideo

Minutes of the Co-District Development Committee (Co-DDC) Meeting

Month: December, 2025

District: Mahmora Co-District

Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	26th December 2025, 10:00 A.M.
Participants	As per <i>Annexure I</i>

Proceedings

The meeting was chaired by Smti. Dinchengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioner, Block Development Officers and all Heads of Departments/ Representatives.

The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.



Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science Laboratory	- The CDC reviewed the progress of the Education department's ongoing schemes. -The chairperson expressed	Inspector of Schools, Charaideo / BEE0, Sonari

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		Construction; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme; Nipun Axom	<p>dissatisfaction over the department not sending a representative with proper knowledge of the departmental activities to the Co-DDC meeting.</p> <p>-The CDC, Mahmora directed the department to provide names of 6/7 dedicated teachers as a core team for coordination with Co-district administration.</p>	
Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	<p>-The CDC reviewed the progress of construction of Model Anganwadi Centres, discussed the implementation of NIDA-2 scheme, and reviewed the status of electricity connections in Anganwadi Centres (AWCs).</p> <p>-The Chairperson instructed the departmental officers to conduct a review meeting at the Development Block level, taking the complete list of schemes under NIDA-2 and other ongoing schemes of the department.</p> <p>-The CDC enquired about the Anganwadi Centres that have had no electricity connection since their inception. The meeting discussed the requirements for</p>	CDP O, Sonari & Lakwa ICDS

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			<p>setting up electricity poles and possible sources of funding for these AWCs. The CDC directed the departmental officer to submit a list of such AWCs without an electricity connection to the CDC Office, Mahmora, at the earliest.</p>	
	<p>FPD&CA (Food, Public Distribution and Consumer Affairs)</p>		<p>-The meeting reviewed the department's schemes and activities, including the distribution of Masur dal, Sugar and Salt.</p> <p>-The Chairperson directed the FPD&CA department to arrange a meeting with millers regarding Paddy Procurement and instructed the departmental officer to invite CDC, Mahmora to this meeting.</p>	<p>Inspector, F,PD&CA , Mahmora Co-District</p>
<p>Social</p>	<p>Panchayat & Rural Development</p>	<p>PMAY (G); MGNREGA; Amrit Sarovar; Axom Adarsha Gram Yojana</p>	<p>-The Chairperson reviewed the progress of flagship schemes under the P&RD Department, including MGNREGA, PMAY, Orunodoi 3.0, and other ongoing programmes.</p> <p>-Both Development Blocks under Mahmora LAC were directed to take proactive initiatives to increase the person-days percentage under MGNREGA and improve the work</p>	<p>BDO, Lakwa & BDO, Mahmora</p>

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			<p>completion rate of various ongoing schemes.</p> <p>-Both BDOs were instructed to ensure completion of the 1st phase of work pending in the houses under PMAY that have already received the 1st installment payment, so that the 2nd installment can be released at the earliest.</p> <p>-Further, if any pendency of newly sanctioned PMAY houses for releasing 1st installment, FTO should be made immediately.</p> <p>-Both BDOs were directed to take necessary action for the preparation and submission of Plans & Estimates along with required documents for new schemes under Untied Fund, Axom Darshan, and MLA-ADS, to enable release of the 1st installment before the imposition of the Model Code of Conduct (MCC) for the upcoming elections.</p> <p>-The Chairperson emphasized the need to expedite the preparation of the Action Plan for schemes under the 15th Finance Commission.</p> <p>-The Chairperson enquired about the slow progress of the Amrit Sarovar at</p>	

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			Kakotibari and directed the concerned BDO to take immediate necessary action to accelerate and speed up the work.	
Social	Health & Family Welfare	PM ABHIM; Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme; PM Surakshit Matritva Abhiyan	<p>-The Chairperson reviewed the ongoing health programs of the Health & Family Welfare Department.</p> <p>-The CDC, Mahmora, instructed the departmental officer to submit the list of High-risk pregnant women every two weeks to enable proactive measures and prevent adverse incidents.</p> <p>-ASHA workers, Anganwadi workers, and ANMs of the respective localities shall be assigned responsibility for monitoring and caring for such high-risk pregnant women.</p> <p>-The departmental officer was directed to convene a meeting with ASHA, Anganwadi workers, and ANMs to ensure coordinated efforts and eliminate any mishaps during the pregnancy period.</p> <p>-The CDPO was instructed to develop a mechanism, along the lines of NIKSHAY Mitra, in consultation with the nodal officer from the health department, for providing support to high-risk pregnant woman.</p> <p>-The departmental</p>	<p>Jt. DHS, Charaideo; DPM, NHM</p> <p>&</p> <p>CDP O, Sonari & Lakwa ICDS</p>

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			<p>officer is instructed to nominate nodal officers to assist in conducting awareness programs, specially in tea garden schools, tea garden area,etc, aimed at reducing the consumption of salt in tea among the tea garden community.</p> <p>-The Chairperson emphasized achieving the 100% target for ANC registration.</p> <p>-The meeting discussed cases of low birth weight and child deaths; the CDC stressed the need for intensified efforts to raise awareness and eliminate child death cases.</p> <p>- A copy of the detailed report of child's death should be submitted to the office of the CDC, Mahmora.</p> <p>-The CDC, Mahmora, enquired about the status of the No Objection Certificate (NOC) from the Veterinary Department for the construction of the Moran Urban Health Centre and directed the concerned departmental officer to pursue the matter. Meanwhile, the Health Department was instructed to carry out all necessary departmental formalities and procedures pending</p>	

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			receipt of the NOC, so as to ensure expeditious progress of the work.	
	Animal Husbandry and Veterinary	A)Vaccination under ASCAD Programme B) Vaccination under LHDCP	-The meeting discussed the various ongoing programs under the veterinary department. -The Chairman enquired about the poor performance in artificial insemination under RGM and directed the SDVO, Charaideo, to submit an explanation to the CDC office, Mahmora, through a letter. -The Chairperson further emphasized the need to increase Milk and Egg production.	SDVO, Charaideo
Economic Development	ASRLM	Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA	- The Co-DDC reviewed MMUA, livelihood initiatives, and other ongoing activities of the department. -The CDC instructed the DPM, ASRLM, to provide the list of Mushroom growers in Nizkhaloighugura GP so that they can be engaged and trained in the training program organized by the ASDM.	DPM, ASRLM
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement; PM Krishi Sinchayee Yojana; KCC; Agri-stack	- The CDC reviewed implementation of various beneficiary schemes, including PM-KISAN, PMFBY, PMKSY, Paddy Procurement, ATMA, Kisan Credit Card, Agri-stack, etc.	DAO, Charaideo

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		Digital Crop Survey; Farmers Training (CSS-ATMA)	<p>-The Chairperson directed the departmental officer to introduce awareness activities about the Soil Health Card during the Gaon Sabhas and other village-level meetings.</p> <p>-The chair also directed the DAO, Charaideo, to provide a sample of a health soil card and along with it proposed crops that may be suitable to the soil type of Mahmora LAC.</p>	
	Urban Affairs	15th Finance Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM; PM-SVANidhi	<p>- The Co-DDC reviewed PMAY (Urban) and related projects in Moran Municipality.</p> <p>-The CDC directed the department to resolve issues with pending houses due to the death of beneficiaries and complete them as per norms and guidelines, at the earliest. A list of defaulters of PMAY(Urban) should be submitted to the Office of the CDC, Mahmora.</p> <p>-The CDC stressed the need for awareness and wide publicity among the public to ensure no eligible beneficiary is left out from PMAY(Urban) -2.0.</p> <p>-The departmental officer was directed to provide the status of the Solid Waste</p>	EO, Moran MB

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			<p>Management to the CDC, Mahmora office.</p>	
	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS; NERTPS	<p>-The meeting reviewed various departmental activities, including Eri stole(Product development) under Mahmora SCDP under NHDP, 1 year Artisans' Course etc.</p> <p>-The departmental officer was directed to develop a model for forming a co-operative society comprising all the Eri weavers for easier management and successful implementation of future projects.</p> <p>-The CDC further directed the officer to provide the list of Eri weavers (beneficiaries).</p>	Superintende nt of Handloom & Textile, Charaideo
	Fishery	<p>1.PMMSY-2024-25, Construction of New rearing Tank</p> <p>2.PMMSY-2024-25, Livelihood Support to fishers</p> <p>3.Construction of Fish Kiosk(2023-24)</p> <p>4.Construction of small Fish Biofloc Unit(2023-24)</p> <p>5.Bachyard</p>	<p>-The meeting reviewed the progress and status of various ongoing schemes such as PMMSY, ADB-Swift etc. under the Fishery Department.</p> <p>-The Chairperson directed the departmental officer to convene a meeting for Sagarbera Beel at Deodhai Gaon under ADB-Swift and instructed the officer to invite the CDC, Mahmora, to this meeting.</p>	Sub-Divisional Fishery Officer, Charaideo

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		Ornamental Unit(2023-24)		
	Forest		<p>-The CDC,Mahmora reviewed the ongoing activities of the Forest department, including Revenue Collection.</p> <p>-The Chairman emphasized the Keseru plantation and directed the departmental officer to consult with the Sericulture department for its successful implementation.</p>	<p>Range Officer(T), Soanri Forest Range , Naphuk,</p> <p>&</p> <p>Superintende nt of Sericulture, Charaideo</p>
Economic Development	Sericulture	APART (2024-25); SOPD-G	<p>- The CDC reviewed the ongoing sericulture activities of the Sericulture Department.</p> <p>- The CDC directed the officers to consult with the APDCL department regarding the scope for installation of Solar Lights in Somoni (Som Plantation farm).</p>	<p>Superintende nt of Sericulture, Charaideo</p> <p>&</p> <p>Dy. Manager /SDE, APDCL, Moranhat</p>
	Cooperation	Computerization of PACS ; Common Service Centres(CSCs) in PACS ; Pradhan Mantri Kisan Samridhhi Kendra (PMKSK) ; Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana(PM	<p>-The meeting reviewed the progress and status of various ongoing schemes under the Co-operation Department.</p> <p>-The Chairperson enquired about the non-functioning of Micro ATM services. The concerned officer was directed to take up the matter with the Apex bank authorities and resolve the issue in</p>	<p>Assistant Registrar of Cooperative Societies, Charaideo,</p> <p>&</p> <p>DPM,ASRLM</p> <p>&</p> <p>Sub-Divisional Fishery Development</p>

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		BJY) ; Micro ATM Service by APEX Bank ; Farmers Producer Organisation (FPOs) ; PACS to operate as Retail Petrol/ Diesel Outlet and LPG Distribution	coordination with LDM, Charaideo, at the earliest. -The Agriculture Officer was directed to extend necessary support to Pachim Abhoypur FPO, including seed distribution and soil testing, for the cultivation of pumpkin and black pepper. -The Assistant Registrar of Cooperative Societies, Charaideo, was directed to organize a meeting with the Agriculture Department, Irrigation Department, Pachim Abhoypur FPO, ASRLM and the Krishti Kothia NGO of Jorhat to ensure proper guidance and functioning of the FPO, being the only registered FPO under the Co-operative Society. -The Chairperson directed the departmental officer to extend necessary assistance in reviewing and verifying the by-laws prepared for the JJM Cooperative Society.	Officer, Sonari LDM,Charaideo
	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	- The CDC reviewed various ongoing schemes of the department. -The Chairperson directed the departmental officer	EE,Sonari-Mahmora Division (Irrigation), Sonari

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			<p>to expedite pending works under the department.</p> <p>-The CDC, Mahmora instructed the department to provide the survey report of Wetlands in Mahmora LAC, including details such as GPS coordinates and addresses, to the CDC office, Mahmora.</p>	
	Water Resources		<p>-The different projects of the department were discussed in the meeting. The meeting directed the EE, WR for expeditious implementation of the projects during the year 2025-26.</p>	EE,WR, Charaideo
	Employment Exchange	Jobseeker Registration, Career counseling Program etc.	<p>- The CDC reviewed employment initiatives of the Employment Exchange Department, including Career Counselling Programs and Recruitment Drive Programs.</p>	AEO, Moranhat
	PHE		<p>-The meeting discussed the ongoing activities of the PHE Department, including pipe shifting/replacement of damaged water pipes, construction of compost pits, and related works.</p> <p>-The CDC suggested that the requirement and purchase of earthworms for compost pits should be discussed and</p>	EE,PHED, Charaideo; & BDOs, Mahmora & Lakwa DAO, Charaideo

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			<p>coordinated with the District Agriculture Officer, Charaideo</p> <p>-For effective collection of plastic waste from all Gram Panchayats (GPs), it was decided that all GP-level concerned workers should be assigned duties for the same. The Block Development Officers (BDOs) were directed to take necessary action in this regard.</p> <p>-The Chairperson took an update on the progress of the formation of the Co-operative Society comprising all Water User Committees. All concerned officials were directed to finalize the draft, complete the mapping, and other required works by January 2026. The CDC further ordered that a meeting be conducted shortly to expedite the process.</p> <p>-The meeting discussed the issue of the non-functional Suffry T.E JJM project. The CDC directed the concerned officer of the PHE Department to take immediate necessary action for its restoration/rectification.</p>	
	PWD (Roads)	PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala	- The Co-DDC reviewed the status of various ongoing road projects under the PWD(Roads) and enquired in detail about the reasons for	Circle Officer, Mahmora Revenue Circle

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			<p>delays in pending works.</p> <p>-The Chairperson expressed concern over the prolonged pendency in certain road works under various schemes of the department. In this regard, the chairperson instructed the departmental officials to take into confidence various stakeholders for the resolution and expeditious implementation of the various road works.</p> <p>-The Co-DDC further directed the concerned departmental officer to convene an urgent stakeholder meeting inviting representatives from OIL, APDCL, affected public/residents, and all other relevant stakeholders to discuss and finalize a mutually acceptable solution for expeditious completion of the road works pertaining to OIL wells No 28, 31 and nearby pipeline track.</p> <p>-The CDC, Mahmora directed the concerned departmental officials to instruct the contractors to repair any damage caused to JJM pipelines during the execution of road construction works, strictly as per the approved plan and estimate</p>	<p>&</p> <p>EE, PWD (Roads)</p>

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			<p>incorporated therein.</p> <p>-The departmental officer is directed to communicate with the Circle Officer, Mahmora Revenue Circle, to resolve the issue related to land acquisition near Bhojo Bridge. Further, the land acquisition for the drain at Na-Khat (Patsaku) should be completed immediately.</p>	
	Power (APDCL)	RDSS; AIIB-EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	<p>- The CDC enquired about the AWCs affected due to the disconnection of the electricity supply and directed the departmental officer to take necessary action for reconnection in those affected AWCs.</p> <p>-The CDC enquired about Solar Panel installation under the relevant section of Government schemes at the CDC Office, Mahmora and directed the APDCL official to intimate any development in this regard to the CDC office, Mahmora, at the earliest.</p>	Dy. Manager /SDE, APDCL, Moranhat
	PWD (Building)	Integrated CDC Office; Sports Stadium; Jagannath Temple NESID S-OTRI; RIDF XXIX & XXVII; Community	<p>-The Chairperson reviewed various ongoing construction activities.</p> <p>-The chairperson directed the departmental officer to expedite the construction work of Model Secondary</p>	AEE, PWD(B), Mahmora

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		Centres	School at Khona T.E. and the new CDC building. -The AEE, PWD(B) was also directed to provide the Plan and Estimate of the new CDC building.	

Conclusion

The Chairperson emphasized the importance of inter-departmental cooperation and the timely implementation/execution of all development initiatives in Mahmora Co-District. All departments were instructed to promptly convey any land-related issues to the concerned Circle Officer for expeditious disposal and to report any land-related challenges affecting schemes/projects.

The meeting concluded with a vote of thanks from the Chair.

Digitally signed by
DINCHENGFA BORUAH
Co-District Commissioner,
Mahmora
Date: 12/01/2026
Time: 07:52a

Memo No.MHA/T&D/Co-DDC/2024/02/

Dated: 12/01/2026

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.









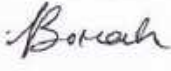


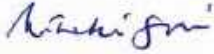


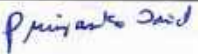
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Co-District Commissioner,
Mahmora














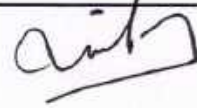

Attendance Sheet

Sub:Co-DDC Meeting for the Month of December 2025

Venue: Conference Hall, O/o the Co-District Commissioner, Mahmora

Date & Time :26/12/2025, 10:00 AM onwards.

Sl. No	Name	Designation	Contact No.	Signature
1	Smti. Dinchengfa Boruah, ACS	Co-District Commissioner, Mahmora		
2	Anjan Saha, ACS	AC & EM	700228432	
3				
4	Rajdeep Banerjee	City Project- Manager, PMAY-U Moran, MB	7002509116	
5	Tapan Chakrabarti	EE, PHE	8639872815	
6	Deepjyoti Adhikari	A.E, Irrigation	8721983161	
7	Dr. Hemanta Kr. Sanyal	SDM & H.D., 1/c PBPHC	8133015884	
8	Priya Deoni	J.E SS	9864386110	
9	Pragathi Saha	CDPO, Lakura	9365607985	
10	Kabindra Boruah	TO-1, PHED	6000039088	
11	Upal Gogoi	BDO Mahmora	9435016009	
12	Antara Ghossein	BDO Lakura	6000746810	
13	Minakhi Gogoi	Sr. ADO (Agro)	9854803928	
14	Satyajit Sengupta	DFE - SKILLS ASRLM, Chiraidi	7002033298	
15	Bidisha Rami Khatun	TP - JSM ASRLM	9101451126	
16	Prityanka Taid	CDPO, Sonari ICDS	8638215281	

Sl. No	Name	Designation	Contact No.	Signature
17	Bisbeke Dwar	Seoi demostro	9854149908	
18	Madhujya G. Sanyal	BDM, NHM	9678852980	
19	Junni Dutta	ARCC	9101623764	
20	Gitimoni Hagnika	A.EE., Sonari - Machmoru Sab- District	7002098301	
21	Jayanti J. Pansary	AEE, PNRD	7002252595	
22	Manish Hazareika	AE, PWRD	7002241992	
23	Bikash Sahu	DM, APDCL Mekani ED	9954056523	
24	Gourav Gogoi	JM, APDCL, Tingkhong ESD	8473876668	
25	Samar J. Chutia	JBO, Sapukhati NB.	9101121259	
26	Supriya Baruah	A.E., PWD(B)	8486540062	
27	Bhrami Hazareika	A.D. Hd Extik	9954714632	
28	Supratim Gogoi	SI, FPD & CA	8486349541	
29	Krishna Hansa	Range officer, Sonari forest (T)	6000616080	
30	Rajib Das	KEO, EIE, Maranhet	6001074932	
31	Dr Nalin Kumar	V.O. Staff Veh disp. Maran	9435580045	
32				
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