



**Minutes
of the Co-
District
Develop
ment
Committe
e**

August 29

2026

MAHMORA CO-
DISTRICT, CHARAIDEO

Co-DDC Meeting Minutes, Mahmora Co-District, Charaideo

Minutes of the Co-District Development Committee (Co-DDC) Meeting Month: July & August, 2026 District: Mahmora Co-District
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Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	29 th August 2026, 10:00 A.M.
Participants	As per <i>Annexure I</i>

Proceedings The meeting was chaired by Smti. Dinchengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioners, Block Development Officers and all Heads of Departments/ Representatives. The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.
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Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science	-The Chair reviewed the implementation of ongoing education schemes, student attendance rates, and the execution	Inspector of Schools, Charaideo / BEEO, Sonari,

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		Laboratory Construction ; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme;	of the PM POSHAN scheme. -EE, PHED, Charaideo was directed to facilitate safe drinking water access via the Jal Jeevan Mission (JJM) project for students at the severely flood-affected Singlo Pather Janajati School and Singlo Pather ME School. -The Inspector of Schools, Charaideo was instructed to routinely share daily school attendance reports in the official CDC Mahmora WhatsApp group.	EE, PHED, Charaideo
	Labour		- The committee reviewed ongoing departmental initiatives and regulatory actions, directing the Labour Department to conduct regular raids to eliminate child labor. -The CDC, Mahmora Co-District directed the departmental officer to organize a awareness training camp at Tea Garden among woman. -Labour Deptt was directed to conduct a raid at brick kilns in Chalapathar area.	Labour Officer, Charaideo / Labour Inspector, Charaideo

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	-The CDC, Mahmora reviewed the progress of PM poshan, Hot Cook Meal, POSHAN tracker, PMMVY Registration etc. -The CDC, Mahmora directed the concerned departmental officer to submit a comprehensive report detailing the count of Anganwadi Center (AWC) children possessing only manual birth certificates or lacking birth certificates entirely to the Office of the CDC, Mahmora.	CDPO, Sonari & Lakwa ICDS
	FPD&CA (Food, Public Distribution and Consumer Affairs)		- The meeting reviewed departmental schemes and activities, including Paddy Procurement, First Crop KMS 2025-26, Second Crop KMS 2025-26.	Inspector, FPD&CA , Mahmora Co-District
Social	Panchayat & Rural Development	PMAY (G); MGNREGA; VB-GRAM-G; Axom Adarsha Gram Yojana	-The Chairperson reviewed overall implementation under P&RD, including VB-G RAM G, PMAY-G, and 15th Finance Commission schemes. -The CDC, Mahmora Co-District urged the BDOs of both	BDO, Lakwa & BDO,Mahm

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			Development Blocks to expedite proposal processes for VB-G RAM G prior to ground execution and implementation. -The Block Development officers were instructed to convene review meetings on Amrit Sarovar and GAIS (Fisheries) on September 7, 2026, at 2:00 PM and 3:00 PM respectively, and intimate the same to the CDC Office. -CDPOs were directed to submit a report on slow-progressing Model AWCs. The Co-District Administration decided to conduct physical inspections at these sites. -PHE officials were directed to repair flood-damaged compost pits on priority, specifically focusing on Hollowphukon G.P. and Suffry G.P. -Further, DPM,ASRLM was directed to manage the packaging and branding of final compost pit products. Concurrently, DAO, Charaideo was assigned to	ora & Sub-Divisional Fishery Officer, Charaideo & CDPO, Sonari & Lakwa ICDS & EE,PHED, Charaideo & DPM,ASRLM & DAO, Charaideo & Dy. Manager /SDE, APDCL, Moranhat

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			identify potential commercial buyers. -Concerned departmental officer of APDCL, was instructed to verify electrical connections at the Moudumoni Plastic Waste Management Unit (PWMU) to ensure uninterrupted machinery operation. -The BDO, Lakwa was instructed to coordinate with APDCL to resolve transformer installation issues at the existing PWMU site. -Further , the BDO, Lakwa was instructed to to prepare a documentation highlighting the setup and success of the Lakwa PWMU. -A coordination meeting with BDO Sonari Development Block will be organized to resolve boundary and scheme hand-over issues arising in Lakwa Development Block post-delimitation. - The BDOs of both block are directed to boost up the physical progress of ongoing schemes under	

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			Untied Fund, MLA-ADS fund, Asom Darshan, AAGY etc and submit the UC urgently.	
Social	Health & Family Welfare	PM ABHIM; Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme;	-The Chairperson reviewed the ongoing health programs implemented by the Health & Family Welfare Department including progress of ANC registration, Routine immunization, Ayushman Bharat Digital Mission (ABDM), ABHA ID creation. -The CDC, Mahmora instructed the departmental officer to resume the ANC registration drive starting from the second half of the first week of September 2026. -The CDC, Mahmora Co-District urged the departmental officer to submit promotional materials and leaflets regarding ABHA ID creation to the CDC Office for distribution across all Co-District departments. -The departmental officer was	Jt. DHS, Charaideo; DPM, NHM

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			instructed to convene a meeting with contractors responsible for the delayed construction works at Doba MPHC, Patsaku BPHC, and Chalapather Sub Health Centre. -The Chairperson directed the departmental officer of the Health department present in the meeting to improve underperforming health metrics and scheduled a comprehensive Health Review meeting with all PHC officials across the Co-District.	
	Animal Husbandry and Veterinary	A)Vaccination under ASCAD Programme B) Vaccination under LHDCP	-The meeting reviewed various ongoing activities under the Veterinary Department including vaccination drives under ASCAD and LHDCP. -The Chairperson enquired about animal health camps organized in flood-hit regions of Mahmora Co-District. -The departmental officer was directed to execute an immediate field inspection to investigate recent reported cattle deaths and verify if	SDVO, Charaideo

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			excess feeding of fodder is the primary cause.	
Economic Development	ASRLM	Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA	-The Co-DDC reviewed the progress of MMUA, Credit Linkage Progress and various livelihood initiatives, and other ongoing activities of the department. -The Co-District Commissioner directed DPM ASRLM (Charaideo) to compile a list of active Handloom and Livestock operators/groups in Hollowphukon GP and Chalapather GP to provide financial support via NRL Sponsorship rural schemes.	DPM, ASRLM
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement ; PM Krishi Sinchayee Yojana; KCC; Agri-stack Digital Crop Survey; Farmers Training (CSS-ATMA)	-The Co-DDC reviewed departmental performance under ATMA, Soil Health Card distribution, Finger Millet Seed distribution, Community Nurseries, and Sesame Seed programs. -The chairperson directed the DAO,Charaideo to invite the CDC, Mahmora Co-District to the upcoming beneficiary meeting organized for Finger Millet farmers.	DAO, Charaideo

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	Urban Affairs	15th Finance Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM;	-The Co-DDC reviewed execution of PMAY (Urban), NULM, and other urban growth initiatives. -The EO, Moran was also directed to submit a sector-wise activity status report on the 682 beneficiaries under MMUA-N to CDC office, Mahmora. - The EO, Moran was also directed to set up a comprehensive Trade License registry and convene a formal discussion with the E-Rickshaw Drivers’ Association.	EO, Moran MB
	Cooperation	Computerization of PACS ; Common Service Centres(CSC s) in PACS ; Pradhan Mantri Kisan Samriddhi Kendra (PMKSK) ; Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana(P MBJY) ; Micro ATM Service by APEX Bank ; Farmers Producer Organisation	-The committee reviewed the operational status and progress of various ongoing cooperative societies and department-led schemes including PACS,PMKSK.	Assistant Registrar of Cooperative Societies, Charaideo,

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		(FPOs) ; PACS to operate as Retail Petrol/ Diesel Outlet and LPG Distribution		
	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS; NERTPS	-The meeting reviewed various departmental activities and schemes, including Kumar Sashaktikaran Yojana and related initiatives. -The Co-District Commissioner, Mahmora Co-District directed the departmental officer to submit details of flood-affected weaver clusters operating with at least 3 to 4 Jacquard machines/looms for targeted relief. - The department was directed to inform the local Hon’ble MLA prior to any public distribution events. -The CDC advised writing to the District Commissioner, Charaideo requesting allotment of a closed school premises to set up a dedicated Handloom Training Centre.	Superintendent of Handloom & Textile, Charaideo

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
	Fishery	1.PMMSY-2024-25, Construction of New rearing Tank 2.PMMSY-2024-25, Livelihood Support to fishers 3.Construction of Fish Kiosk(2023-24) 4.Construction of small Fish Biofloc Unit(2023-24) 5.Bachyard Ornamental Unit(2023-24)	-The meeting reviewed the progress and status of various ongoing schemes under the Fishery Department including registration of Fishers/ Group under NFDP, Sagarbera Beel under ADB-SWIFT etc. -A dedicated review meeting regarding KCC and GAIS schemes was scheduled for September 7, 2026, at 3:00 PM at the Block Development Office.	Sub-Divisional Fishery Officer, Charaideo
	District Industries & Commerce Centre , Charaideo	1.Prime Minister Employment Generation Scheme (PMEGP) 2.Pradhan Mantri Formalisation of Micro Food Processing Enterprise Scheme(PMFME) 3.CMAAA 2.0	-The meeting reviewed performance under PMEGP,PMFME, CMAAA etc. -The CDC, Mahmora Co-District instructed the departmental officer to provide a detailed list of CMAAA 2.0 beneficiaries categorized by industry sector. -The Chair directed officials to schedule joint field visits with the CDC to inspect the quality of works completed by CMAAA 1.0	GM,DICC, Charaideo.

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			beneficiaries in Mahmora Co-District jurisdiction. -The department was also tasked with listing heavily flood-damaged Handloom and Livestock business sites in Mahmora Co-District for NRL Sponsorship repairs.	
Economic Development	Sericulture	APART (2024-25); SOPD-G	-The CDC reviewed the ongoing activities and progress of various sericulture programme being implemented by the department. -The Chairperson directed the Superintendent of Sericulture, Charaideo to invite the CDC Mahmora Co-District to the upcoming Training & Technology Transfer Camp conducted alongside the Central Silk Board (CSB) at Doba and Borsohoki.	Superintendent of Sericulture, Charaideo
	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	-The Co-DDC reviewed various ongoing schemes of the department. -The CDC, Mahmora Co-District instructed the departmental officer to upload all flood-damaged irrigation assets to	EE, Sonari-Mahmora Division (Irrigation), Sonari

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			the DRIMS portal for SDRF fund assessment.	
	Water Resources		-Various projects of the department were discussed in the meeting. The meeting directed the EE, WR for expeditious implementation of the projects during the year 2025-26.	EE,WR, Charaideo
	Employment Exchange	Jobseeker Registration, Career counseling Program etc.	- The CDC reviewed employment initiatives of the Employment Exchange Department, including Career Counseling Programs and Recruitment Drive Programs.	AEO, Moranhat
	PHE		-The meeting reviewed plastic waste collection, compost pit progress and related works. -The CDC instructed BDO, Mahmora to immediately form a joint task group comprising Agriculture and PHE officials to train user groups managing compost pits. -BDO, Lakwa Dev. Block was directed to execute a formal MoU with involved SHGs to establish a	EE,PHED, Charaideo; & BDOs, Mahmora & Lakwa

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
			transparent revenue-sharing structure for the PWMU.	
	PWD (Roads)	PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala	-The Co-DDC reviewed the status of various ongoing road projects and bridge construction projects. -Circle Officer (Mahmora Revenue Circle) and PWD (Roads) officials— accompanied by Assistant Commissioner, local Police, and Lat Mandal—were ordered to perform a joint site visit to resolve the right-of-way land dispute along the Bhojo Bridge approach road.	Assistant Commissioner, Mahmora Co-District & CO, Mahmora Revenue Circle & EE, PWD (Roads)
	Power (APDCL)	RDSS; AIIB-EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	-The CDC reviewed various work progress of the department. - APDCL officials were instructed to liaise with Circle Officer Mahmora to resolve the Gift Deed land dispute impeding construction of the Mahmora Konwar Gaon substation. Circle Officer will conduct a hearing in this regards. - To counter power theft, APDCL submitted a policy	Circle Officer, Mahmora Revenue Circle & Dy. Manager /SDE, APDCL, Moranhat

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Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
			proposal requiring all E-Rickshaw owners to register their home/charging meter Consumer ID mandatory at the time of vehicle registration.	
	PWD (Building)	Integrated CDC Office; Sports Stadium; Jagannath Temple NESI DS-OTRI; RIDF XXIX & XXVII; Community Centres	-The Chairperson reviewed various ongoing construction activities. -The meeting resolved to beautify the upcoming Mahmora Co-District CDC Office campus. Range Officer (T), Soanri Forest Range(Naphuk) was directed to draft a systematic campus plantation plan. -It is also decided in the meeting that Contractors responsible for slow construction progress on the Model Secondary School at Khona T.E. will be formally called to the CDC Office to account for project delays.	AEE, PWD(B), Mahmora & Range Officer(T), Soanri Forest Range , Naphuk,.

Conclusion

The Chairperson emphasized the importance of inter-departmental cooperation and the timely implementation/execution of all development initiatives in Mahmora Co-District. All departmental officers were instructed to take immediate and necessary action on the points, directions, and

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observations recorded in the minutes of the Co-DDC meeting without any negligence.

All departments shall regularly submit photographs, awareness drive updates, reports on specialized departmental programmes and field success stories to the Office of the Co-District Commissioner, Mahmora for showcasing on the official social media platforms. Further, all departments are directed to keep the Office of the Co-District Commissioner, Mahmora regularly informed of all departmental activities being carried out within the Co-District.

The meeting concluded with a vote of thanks from the Chair.

**Digitally signed by
Dinchengfa Boruah
Date: 09-09-2026
16:38:45**

Co-District Commissioner,
Mahmora

Memo No. E-155799-A

Dated: 08/09/2026

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.

e-signed/-
Co-District Commissioner,
Mahmora

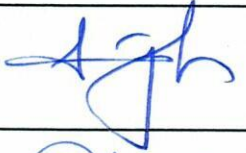
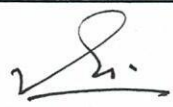
Attendance Sheet

Sub: Co-DDC Meeting for the Month of July & August

Venue: Conference Hall, O/o the CDC, Mahmora

Date & Time : 29/08/2026 10:00AM

Sl. No	Name	Designation	Contact No.	Signature
1	Smti. Dinchengfa Boruah, ACS	Co-District Commissioner, Mahmora		
2	A. Phulan, ACS	AC Mahmora	80116 39282	PL.
3				
4				
5	Bonita Chetia, AUAS.	Executive officer, Mokan M.B.	9954523461	Chetia.
6	Antara Ghossein BDO Lakura	BDO Lakura	6000746840	Ghossein
7	Prayashi Leihin CDO, Lakura	CDO, Lakura	9365667985	B
8	Jagrity Baruah Sop. CDO, Sonari	Supervisor Sonari	9706401155	Baruah
9	Tapan Lalphukan	EE, PHE	8638872815	Lphukan
10	Utpal Gope	BDO Mahmora	9435016009	Gope
11	Nityajyoti Chanymai	BDO, T&D	910161958	Chanymai
12	Bishnu Saran	BEEO	7002401175	Saran
13	Chinmoy Sarma	J/A O/o BEEO	8638606826	Sarma
14	Kabindra Boruah	TO-1, PHE	6000039088	Boruah
15	Pulak Gogoi	SDE, Tingkhong ESD, APDCL	7002324346	Gogoi
16	Pranoyjit Bumagohari	SDE, Monan ESD APDCL	7637852632	Bumagohari

Sl. No	Name	Designation	Contact No.	Signature
17	Satpal Singh	SDE, APDCL Naxosra	8723875882	
18	Goutam Dutta	DPM, ASRLM	9706695577	
19	Rajib Das	AEO, E/E Moranghat	6001074932	
20	Amil Gogoi	Senior Inspector Channideo, Sonair	9365892144	
21	Bidyut Jyoti Das	ADD, Morang	6000035014	
22	Hilakhi Dhekiel Phukan	SHADO	9678917225	
23	Supratim Gogoi	SI	8486349541	
24	Deepjyoti Adhikari	A.E (Irrigation)	8721983161	
25	Biswij Prasad Barman	GM (IC), DICC	7002899313	
26	Ramkrishna Das	Sr. Auditor of Coop. S.	7002364104	
27	Dr. Bindiya Mahanta	B.V.O, B.V.D, Desangpani	9435673298	
28	Ashutosh Chutia	F.D.O, Mahura	8133907998	
29	Bhannu Hazarika	A. D Agriculture & Extension	9954714632	
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