

**MINUTES OF THE DDC MEETING FOR THE MONTH OF FEBRUARY & MARCH, 2025
IN RESPECT OF CHARAIDEO DISTRICT**

Subject	Minutes of the meeting of the District Development Committee
Venue	DC's Conference Hall, Charaideo
Date & Time	29 th March 2025 Time: 10:00 AM.
Participants	Annexure I
Fund Receipt and Utilization	Annexure-A (Received) Annexure-B (Not received)
Physical Progress	Annexure-C (for current Year) Annexure-D (for previous Year)

The meeting was presided over by Dr. Neha Yadav, IAS, Hon'ble District Commissioner, Charaideo. The Chairperson started the meeting with welcoming all the members present and thenceforth started discussions on various departmental activities and progresses as follows

Sector	Department	Schemes/Projects/Programs	Decision/Action to be taken	The agency responsible for the implementation
Social	Food, Public Distribution & Consumer Affairs	1. PMUY 1.0 2. PMUY 2.0 3. Extended PMUY 2.0 4. Aadhar seeding against RC: 100% 5. PMGRAY 6. Selection of new beneficiaries under NFSA-13 7. Paddy Procurement KMS 2024-25.	1.ADS and DAO to prepare micro plan for increasing paddy procurement and achieve the target set by the Govt.	ADS, Charaideo & DAO, Charaideo
	Education	1. PM SHRI Scheme 2. Children & Adolescents Library 3. Construction of Science Laboratory 4. Construction of Boundary Wall and major repair (Elementary & Secondary) 5. Construction of Additional Classroom 6. Construction of Boys and Girls toilet 7. PM POSHAN Scheme 8. Nijut Moira 9. Pragyan Bharati Schooty Scheme 10. Anandoram Borooah Cash Award	1.The Chairperson directed IS to issue detachment order who were earlier attached from other schools/districts under its jurisdictions. 2.IS to ensure clearance of all pending applications in CPGRAMS portal.	Inspector of School, Charaideo
	Health & Family Welfare	1. Construction works under →PM ABHIM →FC- XV 2. National Leprosy Eradication Programme 3. Janani Suraksha Yojana 4. Wage Compensation Scheme 5. PM Surakshit Matritva Abhiyan 6. PMJAY 7. NTEP	1.Jt. DHS to carve out ANM wise micro plan for immunization awareness at schools and observe programs from April onwards. 2.Jt.DHS to monitor regularly updating data on U-WIN portal. 3.Microplan for phase wise down of sickle cell	Jt. DHS, Charaideo, & Supdt. Of Civil Hospital, Charaideo

		anaemia to be prepared. 4.RBSK team to be engaged in Leprosy eradication. 5.The Chairperson requested Supdt. Of Civil Hospital to ensure death certificate on the basis of the Gaon Pradhan report.	
District Women & Child Development Department	1. Model Anganwadi Centre construction 2.PMMVY 3.POSHAN TRACKER 4.UDID 5.Beti Bachao Beti Padhao	1.DSWO were asked to produce the child labour cases before the chairperson. 2.Microplan on Nasha Mukti Abhiyan to be prepared.	DSWO(i/c), Charaideo
Sports	1. 11 Nos. of playgrounds are being developed under CMSGUY. 2. Khelo India. 3. Khel Maharan.	Chairperson took review on the Khel Maharan 2.0.	DSO, Charaideo, Charaideo.
Sericulture	Ongoing schemes: 1. 20-point programme 2. APART 3. SOPD-G 4. RKVY RAFTAAR 2018-19 5. SILK SAMAGRAH 2.0 2022-23.	1.Reviewed	Supdt. Of Sericulture, Charaideo,
Handloom & Textiles	Ongoing Schemes: 1. Self-Employment Training 2. Weaver's Mudra Loan 3. SCDP under NHDP. 4. Swanirbhar Naari Scheme	1.Reviewed.	Inspector, H&T, Charaideo
Panchayat & Rural Development	1. PMAY-G 2. MGNREGA Employment generation. 3. NREGA work 4. Amrit Sarovar: Development works undertaken under Amrit Sarovar program: a) Excavation Work b) Plantation Work c) Boundary wall & Fencing d) Waiting Shed	1. Reviewed	CEO, Charaideo ZP and All BDOs, Charaideo

	Urban Affairs	Moran MB & Sonari MB: 1. 15 th Finance Commission Grant for the year 2023-24 during the year 2024-25 2. Swachh Bharat Mission (Urban) 3. PMAY-HFA(U) 4. NULM & PM-SVANidhi	Chairperson reviewed on different schemes under the department and directed the EOs to enhance performance specially on PMAY-U.	EO, Moran/Sonari MB
	Soil Conservation	1. SOPD-G, 2. TSP 3. RIDF-XXIX 4. DPR preparation under Charaideo- WDC-1/2022-25 project under PMKSY 2.0	Chairperson directed concerned officer to solve the issue of drain that has a public complain for being constructed on Myadi patta land with CO, Mahmora and requested the officer to intimate the concerned COs while taking developing/constructing function from now onwards to avoid such issues.	Range Officer, Soil Conservation
	Legal Metrology	1. Enforcement: Verification and Stamping is ongoing. 2. Inspection & Verification drive at various market places, meat sellers for contamination.	Inspector to be aided with Magistrates for inspecting market places and other sites.	Inspector, Legal Metrology.
Economic Development	Agriculture	1. PM(Kisan), 2. PMFBY 3. Paddy and Mustard Procurement 4. Pradhan Mantri Krishi Sinchayee Yojana 5. Kisan Credit Card 6. Agri-stack Digital Crop Survey (Kharif 2024-25) 7. Farmers training under CSS-ATMA	1. DAO and Circle Officers to work collectively in Farmers Registry. Chairperson directed COs to engage LMs to solve the issues of farmers.	DAO, Charaideo COs, Charaideo to cooperate in Farmers DAO.
	Animal Husbandry and Veterinary.	1. Status of ongoing vaccination programs a) NADCP/LHDC Vaccination for FMD, CSF-CP and PPR-EP, Brucella. b) Lumpy Skin Disease Program c) Anti Rabies Vaccination 2. National Livestock Mission. 3. Sex Sorted Semen 4. Departmental Routine Activity.	Chairperson directed the concerned officer to continue vaccination programs in the district.	SDAH&VO, Charaideo, Charaideo & DPM, ASRLM & Concerned Officer, KVK

	Cooperation	<ol style="list-style-type: none"> 1. PMBJY 2. PMKSK 3. Common Service Centre of PACs 4. Computerization of PACs 5. Farmers Producer Organization 6. National Cooperative Consumer Federation (NCCF) 	Reviewed	ARCS(i/c) & Jt. DHS, Charaideo.
	Fishery	<ol style="list-style-type: none"> 1. PMMSY 2023-24 2. Formalin Testing 	Reviewed	DFDO, Charaideo & DPM, ASRLM
	Employment Exchange	<ol style="list-style-type: none"> 1. Registration of Jobseekers is going on. 	The officials to organise career counselling programs in schools & colleges with the help of skill development deptt. in the district.	Concerned Officer,
Reforms, Governance Facilitation & Regulation	Forest (Territorial)	<ol style="list-style-type: none"> 1. State CAMPA: <ol style="list-style-type: none"> i) Sahitya Manishi Upabon at Sola RF ii) 6.2888ha Site Specific Plantation at Sola RF iii) Construction of Range Officer Quarter, AFPP Barrack 	Reviewed	DFO(T), Charaideo
	Forest (SF)	Reviewed	Reviewed	DFO(SF)
	Excise	<ol style="list-style-type: none"> 1. Revenue Collection 2. Seizure Activity 	The Department to go for random checking every day and report accordingly and be prepared for the ensuing Panchayat Election.	Dy. Supdt. Of Excise, Charaideo
Infrastructure	Water Resource	<ol style="list-style-type: none"> 1. NABARD RIDF-XXIX 2. SOPD-G 	1. Chairperson directed the officer concerned to complete the embankment projects at the vulnerable points before the rainy season arrives.	EE, Water Resource, Charaideo.

Irrigation	<ol style="list-style-type: none"> 1. Total Nos. of schemes: 27 Total potential created: 3516 Ha. Total potential available: 1146 Ha. 2. SOPD-G: ongoing schemes: 7 3. Proposals submitted for schemes for the year 2024-25. Under SOPD-G: 6 Under RIDF-XXXX-2 Under TSP- 4 Under M&R-3 	Reviewed	EE, Irrigation, Charaideo
PHED	<ol style="list-style-type: none"> 1. Jal Mitras: 2. PHTC FY 2024-25 3. Har Ghar Jal 4. SBM-G 5. ODF plus villages 	The EE, PHED was directed to ensure that if any damages to the roads occurs during installation of JJM pipelines then it would be the responsibility of the JJM contractor to repair the damaged road and make operative.	EE, PHED,
PWD(Roads)	<ol style="list-style-type: none"> 1. PMGSY 2. SOPD-G 3. RIDF-XXIV for 2019-20 4. Signature Project of SOPD-G for the year 2019-20 5. Mukhya Mantrir Unnoto Pakipath Nirman Aachani for the year 2022-23 6. Asom Darshan 7. Asom Mala 8. APART 9. Deposit work of Oil India Limited, Duliajan for 2020-21 10. Mukhya Mantrir Path Nabikaran Aachani for the year 2022-23 11. Mukhya Mantrir Pakipath Nirman Aachani for the year 2022-23 	The EE, PWD(Roads) was directed to ensure that if any damages to the JJM pipelines occurs due to construction/repairing of roads then it would be the responsibility of the road contractor to repair or reinstall the pipelines if necessary and make operative.	EE, PWD(Roads)
PWD(Bldg.)	<ol style="list-style-type: none"> 1. Construction Works <ol style="list-style-type: none"> a) New Medical College b) Integrated DC office c) Sports Stadium 2) NESIDS-OTRI 3) RIDF-XXIX: Infra Dev, of Secondary Schools 4) RIDF XXVII: Const. of Model SS in Tea Garden Areas 5) Cons. Of Jagannath Community and Skill Centre 	Reviewed	Executive Engineer, PWD(B)

PWD(NH)	1.NH-702 & NH-702C	Reviewed	EE, PWD(NH)
Power	1. Revamped Distribution Sector Scheme 2. Asian Infrastructure Investment Bank Scheme 3. Pradhan Mantri Surya Ghar Yojana	1.Chairperson directed the concerned official to apply in Basundhara for Periodic patta of their Building.	SDE, APDCL, Charaideo,
Agri Engineering	1. Major Schemes being implemented in the district: A. Installation of STW under RIDF. B. Construction works under RIDF. C. Submission on Agriculture Mechanization.	Reviewed.	EE, Agri Eng.
Industry	<ul style="list-style-type: none"> • PMEGP • PMFME • PM Vishwakarma. 	Reviewed	GM, DICC, Charaideo
Food Safety	1. Sampling and Inspection 2. Awareness programme	Reviewed	Inspector, Food Safety, Charaideo
Economics and Statistics	1. Agricultural statistics: 2. Industrial Statistics: 3. National Sample Survey: 4. District Domestic Product:	Reviewed	Concerned officers from the Economics & Statistics and Agriculture.
Library	1. Total membership: 2887 Nos. New membership: 11 Nos. Average Daily Reader: 10 to 22 Nos.	Reviewed	
Transport	Revenue Collection FY 2024-25 Target: 15 Cr Achievement: 5.65 Cr	DTO to increase drive against drunk and driving.	DTO, Charaideo
Sale Tax	Reviewed	Reviewed	Concerned Officer
Krishi Vikash Kendra	1.Village Adoption Program Konwar Gann, Mahmora 2.Bamboo Nursery 3.Livestock Activity	Reviewed	Senior Scientist & Head, Krishi Vikash Kendra, Sivasagar.
Skill Development	1.Karigar se Karigar 2.JJM RPL Assistant Electrician 3. JJM RPL Plumber General	Reviewed	DPM, ASDM
Cultural Affair	1.Mega Jhumur 2.Indo Myanmar Border Area Program 3.Bhaxa Gaurav Week	Reviewed	Cultural officer, Charaideo

Drugs Control Administration	1. Joint Inspection Activities 2. Awareness Drives 3. Drug Licensing Recommendation	Reviewed	Drug Inspector, Charaideo
Labour		1 Labour Officer to assist DTO against over carrying of labours in the tea garden areas.	I.O, Charaideo.
ASRLM	1. Household Mobilization. 2. SHG Promotion. 3. Members enrolment under PMJBY, PMSBY & APY. 4. Enterprises Support. 5. DDUGKY	Reviewed	DPM, ASRLM

The Chairperson requested all HoDs to complete their pending works before MCC comes into effect for the Panchayat Election, 2025.

The meeting ended with a formal vote of thanks from the Chair.

District Commissioner,
Charaideo

Dated: 23/04/2025

Memo No. CDP(T&D)/138/DDC/2020/ -A
Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Addl. Secretary to the Govt. of Assam, T&D(DCP) Deptt. for kind information.
4. All ADCs, Charaideo for information and necessary action.
5. All members, DDC for information and necessary action.
6. The DIO, NIC, Charaideo for information. He is requested to upload the DDC minutes to the district website immediately upon receiving the minute.

District Commissioner,
Charaideo