

অসম চৰকাৰ



সংস্কৃত জয়ন্তে

GOVERNMENT OF ASSAM

**Minutes of  
the Co-  
District  
Development  
Committee  
Meeting**

October 29

**2025**

**MAHMORA CO-DISTRICT,  
CHARAIDEO**

## Co-DDC Meeting Minutes, Mahmora Co-District, Charaideo

## Minutes of the Co-District Development Committee (Co-DDC) Meeting for the month of October, 2025 in respect of Mahmora Co-District

### Meeting Details

Subject	Description
Venue	Conference Hall, O/o the Co-District Commissioner, Mahmora
Date & Time	29th October 2025, 10:00 A.M.
Participants	As per <i>Annexure I</i>

### Proceedings

The meeting was chaired by Smti. Din Chengfa Boruah, ACS, Co-District Commissioner, Mahmora in presence of Assistant Commissioner, Block Development Officers and all Heads of Departments/ Representatives.

The Chairperson welcomed all members, outlined the agenda, and initiated a departmental review covering ongoing projects and development initiatives.



### Department-wise Discussions & Decisions and Action Agendas

Sector	Department	Schemes / Projects Reviewed	Key Decisions / Action Agenda	Implementing Agency/ Responsible Agencies
Social	Education	PM SHRI Scheme; Children & Adolescents Library; Science Laboratory	- The CDC reviewed the progress of the Education department's ongoing schemes. - The officer was directed to obtain immediate intimation	Inspector of Schools, Charaideo / BEE0

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		Construction; Boundary Wall & Major Repairs; Additional Classrooms; Toilets (Boys & Girls); PM POSHAN Scheme; Nipun Axom	from the school principals or Heads on any halt in school construction work and submit the same to CDC Office, Mahmora. -The officer present in the meeting was further directed to hold a meeting with CRCCs and invite CDC, Mahmora to the meeting, at the earliest.	
	Labour		-The committee reviewed the Labour department's ongoing activities, including Child Labour Rescue Drives and Awareness programs. -The Office of the Labour Officer, Charaideo was directed to provide awareness materials and helpline numbers related to the child labour to the CDC office, Mahmora.	Labour Officer, Charaideo / Labour Inspector, Charaideo

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Social	Women & Child Development	Model Anganwadi Centres; PMMVY; POSHAN Tracker; UDID; Beti Bachao Beti Padhao	<ul style="list-style-type: none"> <li>- The CDC discussed functioning of Anganwadi Centres and hot cook meal.</li> <li>-The CDPOs, Sonari and Lakwa ICDS were directed to obtain immediate intimation from the AWC functionaries on any construction work halt and submit the same to CDC Office, Mahmora.</li> <li>- The CDC directed submission of list of AWCs affected by electricity disconnection to CDC Office, Mahmora.</li> <li>- CDPOs were instructed to personally supervise proper and timely HCM distribution to beneficiaries .</li> <li>-The CDC instructed the CDPO, Sonari and Lakwa to identify atleast 2-3 AWCs in their respective jurisdictions to be upgraded as model AWC</li> </ul>	CDPO, Sonari & Lakwa ICDS
	FPD&CA (Food, Public Distribution and Consumer Affairs)		<ul style="list-style-type: none"> <li>-The meeting reviewed department's schemes and activites,including Paddy Procurement.</li> <li>-The Chairperson directed the FPD&amp;CA department to take necessary steps to meet the Paddy Procurement target.</li> </ul>	Inspector, F,PD&CA , Mahmora Co-District
	Panchayat & Rural Development	PMAY (G); MGNREGA; Amrit Sarovar; Axom Adarsha Gram Yojana	<ul style="list-style-type: none"> <li>-The Chairperson reviewed the progress of MGNREGA, PMAY, Orunodoi 3.0, and other flagship</li> </ul>	BDO, Lakwa & BDO, Mahmora

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			<p>schemes of the department.</p> <ul style="list-style-type: none"> <li>- The CDC instructed the BDOs of Mahmora &amp; Lakwa Development Block to expedite the process of finalization of schemes under 15<sup>th</sup> Finance Commission and ensure their timely implementation and completion.</li> <li>-Both Development Blocks under Mahmora LAC shall convene a review meeting on progress of 15<sup>th</sup> Finance Commission and other departmental schemes urgently.</li> <li>-Both Development Blocks were directed to submit Utilization Certificates (UCs) for the schemes implemented under MLA-ADS fund, Untied Fund, Asom Darshan, Asom Adarsha Gram Yojana during the year 2024-25 to the Office of the CDC, Mahmora, on an urgent basis, subjected to the release of balance fund. Also, the Chair directed to submit up to date and detailed progress reports of the schemes to enable effective monitoring of their implementation and progress</li> <li>-Further, They were also instructed to</li> </ul>	

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			<p>immediately arrange a meeting with the members of the Construction committee, to discuss the progress and expedite implementation of the schemes.</p> <p>- BDOs were asked to verify non-credit cases under Orunodoi 3.0 beneficiaries through sample bank statement checks of the beneficiaries before submitting the report to the concerned authority.</p>	
Social	Health & Family Welfare	<p>PM ABHIM; Ayush Mission; FC-XV; National Leprosy Eradication Programme; Janani Suraksha Yojana; Wage Compensation Scheme; PM Surakshit Matritva Abhiyan</p>	<p>- The CDC reviewed the ongoing health programs of Health &amp; Family Welfare department with the concerned officials.</p> <p>-The CDC, Mahmora instructed the officer to submit the data of Home Delivery cases to the Office of CDC, Mahmora and also take necessary steps for discouragement of the practice.</p> <p>- The concerned officer was asked to notify the public representative regarding completion of Sub-Centre construction works for immediate inauguration, if applicable.</p> <p>-The Jt. DHS was further directed to seek a detailed updated report from</p>	Jt. DHS, Charaideo; DPM, NHM

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			the concerned Engineer about the slow progress of construction work at Lakwa Model Hospital to ensure timely completion and submit the same to the CDC, Mahmora.	
	Animal Husbandry and Veterinary	A)Vaccination under ASCAD Programme B) Vaccination under LHDCP	-The meeting discussed the various ongoing programs under the veterinary department. -The officer present in the meeting was instructed to take necessary steps to create awareness among people for applying PM Report through Online mode.	DVO, Charaideo
Economic Development	ASRLM	Household Mobilization; SHG Promotion; PMJJBY; PMSBY; APY; Enterprise Support; DDUGKY; MMUA	- The meeting reviewed SHG, livelihood initiatives and other ongoing activities of the department and suggested to take necessary steps for showcasing their CLF products in the local and nearby district reputed Hotel, Restaurant, Resort etc.	DPM, ASRLM
Economic Development	Agriculture	PM-KISAN; PMFBY; Paddy & Mustard Procurement; PM Krishi Sinchayee Yojana; KCC; Agri-stack Digital Crop Survey; Farmers Training (CSS-	- The CDC reviewed the implementation of various beneficiary schemes including PMFBY, PMKSY, Agri-stack etc. - The meeting emphasized strict vigilance against unauthorized paddy lifting during procurement.	DAO, Charaideo & Assistant Director, F&CS

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		ATMA)	- The DAO was directed to organize awareness drives by convening meetings with the Village Defence Party (VDP) and <i>Gaon Pradhan</i> to ensure that farmers receive the Minimum Support Price (MSP)	
	Assam Skill Development Mission	Guru Project under PLSDTP	<p>-The Chairperson reviewed schemes and current activities of the department.</p> <p>-The DPM is directed to intimate any update regarding training session or inception of new scheme to CDC office, Mahmora.</p> <p>-The department was directed to set up a stall representing all Govt. departments at the UDYAM mela to be held at Ushapur, Moranhat.</p>	DPM,ASDM (SEED), Mahmora, Charaideo
	Fishery	<p>1.PMMSY-2024-25, Construction of New rearing Tank</p> <p>2. PMMSY-2024-25, Livelihood Support to fishers</p> <p>3. Construction of Fish Kiosk(2023-24)</p> <p>4. Construction of small Fish Biofloc</p>	<p>-The meeting reviewed various schemes of the department.</p> <p>-The chairperson directed the Fishery Department officer to propose low effort, high-impact initiatives for any Govt scheme under Fishery department at Nizkhaloighugura GP and submit the same promptly to the Office of the CDC, Mahmora.</p>	Sub-Divisional Fishery Development Officer, Sonari

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		Unit(2023-24)  5. Bachyard Ornamental Unit(2023-24)		
	Forest		<p>-The committee reviewed the Forest department's ongoing activities of the department including Revenue Collection and stressed to increase revenue collection to achieve the annual target.</p> <p>-The Range Officer, Forest, informed that prior to the deposit of Forest Royalty, the concerned line departments are required to register the contractors in the Forest Department portal (<a href="http://assamforestonline.in">assamforestonline.in</a>) under the Third Schedule, along with the work order and relevant documents. For departmental works, the departments/agencies may sign up in the portal as "Department" or "Agency," as applicable. In this regard, the meeting directed all concerned departments to take necessary action and register the Contractors, implementing Agencies, Construction Committee and other relevant entities under their jurisdiction in the portal.</p>	Range Officer(T), Soanri Forest Range , Naphuk,  & <b>HOD of Line Departments</b>

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			<p>-All Engineering/line Departments were asked to replicate the Forest Royalty payment procedure that being taken up by the Water Resource Department. Necessary coordination with the WR Department may be made for any assistance or clarification required in this regard.</p> <p>-Further, the Range Officer was instructed that official letters be issued to the Engineering Departments requesting them to furnish a list of ongoing projects along with the status of payment of Forest Royalty.</p> <p>- The Range Officer was instructed to raise awareness among the public, AWCs, schools, and colleges to ensure the survival of plantation program saplings</p>	
	Industries and Commerce	PMEGP, PMFME, CMAAA	<p>-The meeting emphasized to ensure proper implementation and utilization of funds by CMAAA beneficiaries.</p> <p>-He was also directed to enquire and consult with bank for non disbursement of loans to the beneficiaries under</p>	GM,DICC, Charaideo

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			<p>PMEGP.</p> <ul style="list-style-type: none"> <li>- The Chair also directed that success stories of beneficiaries under various schemes be prepared for reflect in the district portal and social media platform.</li> </ul>	
Economic Development	Urban Affairs	15th Finance Commission Grant; Swachh Bharat Mission; PMAY-HFA(U); NULM; PM-SVANidhi	<ul style="list-style-type: none"> <li>- The Chairperson reviewed PMAY (Urban), and related projects; and Property Tax collection etc., in Moran Municipality.</li> <li>- The Chair directed to accelerate the construction of houses sanctioned under PMAY (U) and complete houses for beneficiaries who have received the 3rd installment.</li> </ul>	EO, Moran MB
Economic Development	Handloom & Textile	Swanirbhar Naari Scheme; Self Employment Training; NHDP; CHCDS; NERTPS	<ul style="list-style-type: none"> <li>- The CDC reviewed progress under departmental schemes.</li> </ul>	Superintende nt of Handloom & Textile, Charaideo
Economic Development	Sericulture	APART (2024-25); SOPD-G	<ul style="list-style-type: none"> <li>- The CDC reviewed the ongoing sericulture activities of the Sericulture Department.</li> <li>- The officer present in the meeting was directed to provide a Progress Report on High Yieldig varieties of Mulberry Silkworm eggs(DFL) brought from Karnataka that have been distributed among Seri Farmers of the district, along</li> </ul>	Superintende nt of Sericulture, Charaideo

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			with the feedback of the farmers.	
	Cooperation	Computerization of PACS ; Common Service Centres(CSCs) in PACS ; Pradhan Mantri Kisan Samriddhi Kendra (PMKSK) ; Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana(PM BJY) ; Micro ATM Service by APEX Bank ; Farmers Producer Organisation (FPOs) ; PACS to operate as Retail Petrol/ Diesel Outlet and LPG Distribution	<p>-The meeting reviewed the different ongoing schemes of the Cooperation department .</p> <p>-The CDC, Mahmora Co-District, further instructed the officer to prepare a roadmap for implementing the different ongoing schemes of the department.</p> <p>- The ARCS was directed to take necessary initiatives to provide intensive training to societies in order to transform them into Model Societies. She was also instructed to prepare a detailed action plan in this regard. To ensure the success of this initiative, one Section Officer may be deputed to oversee at least one corporation society.</p> <p>-The technical problem of Micro ATM Service at the Development Block should be addressed at the earliest by the department.</p> <p>-The officer of the department present in the meeting was directed to assign one SO as nodal for Mahmora CDC Region for better coordination with the Office of the CDC ,</p>	Assistant Registrar of Cooperative Societies, Charaideo, & DPM,ASRLM & Sub-Divisional Fishery Development Officer, Sonari

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			<p>Mahmora and for better execution of the schemes in the region.</p> <p>-Fishery department will create societies for m-Fishery scheme. In this regard, necessary action should be taken by Fishery and Co-operation department jointly.</p> <p>-Further, It was decided in the meeting that CLF of ASRLM engaged with Amrit Sarovar may be re-engaged at mFishery. An action plan is to be formulated jointly by DPM,ASRLM and ARCS.</p>	
	Irrigation	Solar Shallow Tube Wells; M&R to LIS from River Desang; Solar MDTW Scheme	- The CDC reviewed different ongoing schemes of the department and directed to complete the schemes urgently.	EE, Sonari-Mahmora Division (Irrigation), Sonari
	Water Resources		-The different projects of the department were discussed in the meeting. The meeting directed the EE,WR to expedite implementation of the projects during the year 2025-26.	EE,WR, Charaideo
	Employment Exchange	Jobseeker Registration, Career counseling Program etc.	- The CDC directed to prioritize the interested and sincere aspirants for the upcoming Career Counseling Program and take necessary steps accordingly .	AEO, Moranhat

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	PHE		<p>-The meeting discussed PHE department activities including household Tap connection, Water user committee formation, site selection for compost pits etc.</p> <p>- The Chair directed that a meeting be arranged with the Corporation Department to transform the Water User Committees into societies to ensure smooth functioning of the JJM schemes and to facilitate the receipt of necessary financial assistance from the societies during times of crisis. The ARCS was also instructed to assist in this regard.</p> <p>- The meeting also decided to depute Sri Anjan Jyoti Doley, Assistant Commissioner, Mahmora, as the Nodal Officer to coordinate with the concerned departments. The Chair further directed that a detailed schematic list for non-tariff collection under functioning JJM schemes be submitted so that necessary step may be taken up.</p> <p>- The meeting decided to send a proposal to the District Commissioner, Charaideo, seeking</p>	<p>EE,PHED, Charaideo;</p> <p>&amp;</p> <p>BDOs, Mahmora &amp; Lakwa</p>

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			<p>approval to extend the utilization limit of funds for repairing transformers under the JJM schemes, as the current limit is Rs. 25,000 as per guidelines of Mission Directorate, JJM.</p> <p>-The EE, PHED was directed to urgently hold a meeting with the contractors to discuss construction of the EOD, Sanitary Complex and Compost pit .</p> <p>-The meeting emphasized to construct compost pits preferably in market areas and in this regard the Block Development Officer will select the feasible site in consultation with the concerned PRI members and GP secretaries.</p>	
	PWD (Roads)	PMGSY; SOPD-G; RIDF-XXIV; MMUPNA; Asom Mala	<p>- The CDC emphasized the deadlines for completion and maintaining quality standards of ongoing works and directed to expedite the progress of works.</p> <p>-The EE,PWD(Roads) was directed to immediately issue notice to the concerned contractors/agencies and take necessary action for delayed works.</p>	EE, PWD (Roads)
	Power	RDSS; AIIB-	- The CDC enquired about Solar Panel	Dy. Manager

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	(APDCL)	EAP Phases I & II; PM Surya Ghar Muft Bijli Yojana	installation under relevant section of Government schemes at CDC Office, Mahmora, and directed APDCL official to intimate any development in this regard to the CDC office, Mahmora, at the earliest.	/SDE, APDCL, Moranhat

<b>Conclusion</b>
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In the vision to develop Niz-khaloighugura GP as model Gram Panchayat, all Departments were instructed to focus on gaps in ongoing schemes and realize opportunity, particular to that GP. Consequently, the Chair also instructed the preparation of an action plan by all concerned departments to realize the objectives of "Model Niz-Khaloighugura". The Chairperson emphasized the importance of inter-departmental cooperation and the timely implementation and execution of all development initiatives in Mahmora Co-District. She also urged all departments to set up stalls and display their achievements by participating in the UDYAM Mela to be held at Ushapur, Moranhat. Furthermore, she instructed all departments to intimate their departmental progress and communicate any necessary support required for the implementation and execution of Government-prioritized schemes to the CDC, Mahmora.

The meeting concluded with a vote of thanks from the Chair.

Co-District Commissioner,  
Mahmora

Memo No. E-155799

Dated: 11/11/2025

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, T&D Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Secretary to the Govt. of Assam, T&D (DCP) Deptt. for favour of kind information.
4. All members, Co-DDC for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes in the District website.
6. CA to DC for kind information to the District Commissioner, Charaideo.

e-signed/-  
Co-District Commissioner,  
Mahmora