

**MINUTES OF THE DDC MEETING FOR THE MONTH OF MAY, 2024
IN RESPECT OF CHARAIDEO DISTRICT**

Subject	Minutes of the meeting of the District Development Committee
Venue	DC'S Conference Hall, Charaideo
Date & Time	30 TH May, 2024 Time: 1.30 P.M.
Participants	Annexure I
Fund Receipt and Utilization	Annexure-A (Received) Annexure-B (Not received)
Physical Progress	Annexure-C (for current Year) Annexure-D (for previous Year)

The meeting was presided over by Shri Nibedan Das Patowary, ACS, District Commissioner, Charaideo District. The Chairperson started the meeting with welcoming all the members present and thenceforth started discussions on various departmental activities and progresses as follows.

Sector	Department	Schemes/Projects/ Programs	Decision/Action to be taken	The agency responsible for the implementation
Social	Education	<ol style="list-style-type: none"> 1. HSLC 2024 compartmental exam status: Total candidates: 842 2. Children & Adolescents Libraries for FY: 2023-24 Sanctioned: 41 and all are completed. 3. Construction & major repair of boundary wall (Secondary). 4. Construction of Additional Class room 2023-24(Elementary) 5. PMSHRI Scheme. 6. PM POSHAN Scheme. 7. Registration for Aarohan program completed. 	<ol style="list-style-type: none"> 1. The Chairman directed the IS, to take strict action against the Principal of Borhat TE modal school and take necessary steps to uplift the performance of the school. 2. It was directed to the IS to instruct all Head of schools for ensuring well storage of rice used in MDM and monitor regularly from the education Deptt. 3. The IS to take necessary steps to reduce the data anomalies in the Siksha Setu and UDISE portal. 4. The Chairman directed the IS to inform the Chair for any fund available to repair/construction of Kitchen at Dillighat school, otherwise the same would be considered under the DMFT fund. 	Inspector of School, Charaideo

Food, Civil Supplies & Consumer Affairs	<p>1.PM-UY 1.0 2.PMU 2.0 3.Extended PMUY 2.0: 4.Aadhar seeding against RC: 100% 5.Aadhar seeding against members: 98.21% 6. Paddy Procurement.</p>	<p>1. The Chairman directed the concerned officers to increase the level of paddy procurement. 2.Rice lifting by the FPS to be monitored regularly and execute within time.</p>	Concerned officer
Health & Family Welfare	<p>1. Mother & Child Health report: A. Total Institutional delivery: 230 B. Child Death: 3 (under age 5) 51 nos. 2.Under RBKS 1 nos of case of Cleft Lip & Palate surgery has successfully conducted. 3. Wage compensation scheme FY 2023-24: Total beneficiaries: 807 Eligible beneficiaries: 593 Total fund utilized: 2399200 till 20-5-2024. 4.Pradhan Mantri TB Mukti Bharat Abhiyan. 2.National Leprosy Eradication Program. 5.The Chairman discussed the increasing cases of Japanese Encephalitis and directed the Jt. DHS for taking necessary actions to deescalate the cases.</p>	<p>1. The Chairman expressed his discontent with the functioning of the health administration after inspecting at various hospitals in the district. 2. While discussing the Ni-kshay Mitra program he urged every Head of Departments in the District to contribute and assist at least one TB patient each. 3. The Chairman directed the DPM, NHM to ensure proper maintenance of stock registers and medicine disbursement registers in the hospitals and take strict action against the defaulting employees. He also directed the Jt. DHS to maintain the Lavatories properly in the hospitals. 4. The Chairman also directed the Jt. DHS to ensure maintenance of user money register and cashbooks accordingly in each hospital in the district and utilization of user money should be done as per guideline. 5. He also emphasizes on issuing of Birth certificate in case of Institutional delivery</p>	ADC(Health), Jt. DHS, Charaideo, DPM, NHM

		<p>within 24 Hours.</p> <p>6. The Chairman directed ADC(Health) to ensure 100 % wage compensation to the tea garden patience.</p> <p>6. Information board should be hung outside the pharmacies illustrating the availability, expiry date etc. of medicines and frequent visits to the hospitals should be carried out by the Deptt. Authorities to monitor the availability of doctors, staff and maintenance of hygiene etc.</p>	
District Women & Child Development Department	<p>1. Model Anganwadi Centre construction: Total No of AWCs: 89.</p> <p>2.PMMVY status: Under four ICDS projects Total registered: 2041 Approved: 1967 Other Programs: 1. PMMVY 2.POSHAN TRACKER 3. UDID % of Home Visits</p>	<p>1. The Chairman directed the DSWO(i/c) to organize a meeting with the contractors of the Model Anganwadi Centers for expedite the construction.</p>	DSWO(i/c), Charaideo
Sports	<p>1.11 Nos. of playgrounds are being developed under CMSGUY.</p> <p>2. A new small Khelo India centre for weightlifting has been established in Charaideo district from April 2024 providing a platform for aspiring athletes to excel in the sport.</p>	<p>1. The Chairman directed the concerned officers to finalize beneficiaries for the badminton kits after the end of the election procedures. While preparation of beneficiaries list, the registration of clubs and other relevant documents should be checked properly.</p>	SDSO, Charaideo

Economic Development	Agriculture	<ol style="list-style-type: none"> 1. PM(Kisan), 2. Paddy and Mustard Procurement 3. Pradhan Mantri Krishi Sinchayee Yojana 4. Pilot Digital Crop Survey (NEGP) survey on Kharif crops has been completed and on Rabi crops is ongoing. 5. Millet cultivation & FPOs discussed. 6. Capacity Building Training on Flower Nursery Management under NMAET 23-24. 	1. The meeting discussed various developments related to the Deptt.	DAO, Charaideo
	Animal Husbandry and Veterinary:	<ol style="list-style-type: none"> 1. NHDCP/LHDCP: Vaccination for FMD, CSF-CP and PPR-EP, Brucella. 2. Lumpy Skin Disease. 3. Anti Rabies Disease. 2. National Livestock Mission. 3. Sex Sorted Semen: 4. Pashu Pathshala. 5. Pre-Flood awareness cum treatment camp is ongoing. 6. Pre-Flood Awareness cum treatment. 	1. The meeting discussed various developments related to the Deptt.	SDAH&VO, Charaideo and LDM, Charaideo
	Cooperation	<ol style="list-style-type: none"> 1. There are 29 types of Cooperative societies in the district with 11 Nos. of GPSS. 2. Bakijai collection is under process. 3. 06 nos. of Non-Functioning Cooperative Societies has been revived 	1. While discussing various ongoing schemes under the cooperative society Deptt, the Chairman directed to start the Jana Aushadhi Kendra immediately.	ARCS(i/c) & Jt. DHS, Charaideo.
	Fishery	<ol style="list-style-type: none"> 1. PMMSY 2021-22 2. PMMSY 2022-23 	1. The Chairman directed the concerned officer of the Deptt to take strict legal action against the fishermen and sellers for bottom trawling.	DFDO, Charaideo.
	Employment Exchange	1. Registration of Jobseekers is going on.		
	Sericulture	<p>Ongoing schemes:</p> <ol style="list-style-type: none"> 1. APART 2. RKVY RAFTAAR 2018-19 3. SILK SAMAGRAH 2.0 2022-23. 	1. The meeting discussed various developments related to the Deptt.	Supdt. Of Sericulture, Charaideo
	Handloom & Textiles	<p>Ongoing Schemes:</p> <ol style="list-style-type: none"> 1. SCDP under NHDP: Achievement: 320 nos. 2. SWANIRBHAR NAARI PROCUREMENT OF GAMOCHA (STATE GOVT SCHEME): Achievement: 6661 nos. 	1. The meeting discussed various developments related to the Deptt.	Concerned Officer

Panchayat & Rural Development	<p>1.PMAY-G Total sanctioned: 14236 Completed: 13251</p> <p>2. Employment generation report on MGNREGA (2024-25) Employment generation till date: 87843</p> <p>3.NREGA work report 2024-25: No. of works started: 21</p> <p>4.Aadhaar seeding and ABPS status: Total active workers: 58037 Aadhaar seeded: 57216</p> <p>5. Amrit Sarovar: Development works undertaken under Amrit Sarovar program: a) Excavation Work b) Plantation Work c)Boundary wall & Fencing d)Waiting Shed</p>	<p>1. The Chairman directed the EE, DRDA to inspect the developments around the Amrit Serovars in the district and execute the same within time. Also the CEO urged all BDOs to pursue the developments of Amrit Sarovars by themselves and regular meeting with contractors to be done for speedy completion of Boundary fencing, shed etc before rainy season.</p> <p>2. The Chairman urged the CEO to have an inquiry in the functioning of the Rojapukhuri GP and directed the BDO, Sonari Dev. Block to submit an inquiry report.</p>	CEO, Charaideo ZP
Urban Affairs	<ol style="list-style-type: none"> EO, Sonari informed that it has procured 13 Nos. of dustbins. The Chairman discussed about the town planning. EO, Moran MB informed about the misuse of PMAY-U fund by the beneficiaries. 	<ol style="list-style-type: none"> The Chair directed the EO, Sonari MB to arrange a meeting with concerned Bank branch manager regarding pending payment of PMAY-U. EO, Sonari MB was directed to place the dustbins at needed places immediatly. The Chair directed the EO, Moran/ Sonari MB to convene an awareness program among the beneficiaries of PMAY-U. 	EO, Moran and Sonari MB

	Soil Conservation	<ul style="list-style-type: none"> SOPD-G, TSP & RIDF-XXIX <p>2. DPR preparation under Charaideo- WDC-1/2022-23 project under PMKSY 2.0</p>	1. The meeting discussed various developments related to the Deptt.	Range Officer, Soil Conservation
	Legal Metrology	<p>1. Enforcement: Verification and Stamping fees collected Rs. 21306.00.</p> <p>2. Joint inspection with veterinary dept. at various market places, meat sellers for contamination.</p>	1. The Chair directed the DFDO, Charaideo to coordinate the officers of Legal Metrology in regular inspection at markets whenever needed and check fishes adulterated with formalin.	Inspector, Legal Metrology to be cooperated by officers from the Fishery Deptt.
Reforms, Governance Facilitation & Regulation	Forest (Territorial)	<p>1. State CAMPA: 2.5 ha Bio-diversity Park at Sola RF</p> <p>2. APFBC: AFPF Barrack, Kherbari, Fr-I quarter Sonari, Range Office Building, Sonari etc.</p>	<p>1. The Chairman directed the concerned officers to inspect the permissions of crusher machines at Siloninoga and check whether due royalties etc are being paid. Also check validation of leased lands. In this regard he directed to take necessary action against the defaulters.</p> <p>2. The Chair also directed the concerned officer to prepare the District Environment Plan soon.</p>	DFO(T), Charaideo
	Excise	<p>1) Revenue</p> <p>2) Formation of District Level Revenue Generation Task Force has been done.</p>	<p>1. The Chairman directed to Dy. Supdt. Of Excise, Charaideo to take necessary action against the IMFL shops who violates the scheduled timing.</p> <p>2. It was also directed to the officers of Transport Deptt. to provide necessary coordination to the Deptt during regular drink and drive naka-cheking.</p>	Dy. Supdt. Of Excise, Charaideo
Infrastructure	Water Resource	<p>Schemes approved under NABARD RIDF-XXIX: 6 Nos.</p> <p>Pre monsoon work started in different vulnerable location.</p>	1. The meeting discussed various developments related to the Deptt.	EE, Water Resource, Charaideo.

Irrigation	<p>1.Total Nos. of schemes: 27 Total potential created: 3515 Ha. Total potential available: 1390 Ha.</p>	<p>1. The Chair directed the EE, Irrigation to be prepared ready for any future hailstorm/ disasters.</p>	<p>EE, Irrigation, Charaideo</p>
PHED	<p>1.Jal Mitras: Nos. of Jal Mitras: 308 Training completed: 230</p> <p>2.FHTC FY 2024-25 Target: 13396. Achievement 478</p> <p>3.Target of geotagging of source: 1838 Achievement: 1662</p> <p>3.SBM-G</p> <p>3.ODF plus villages: 100% saturation.</p>	<p>1. The Chairman directed the concerned officers to complete the target of IHHL within 3 months.</p> <p>2. The EE, PHED informed that target of FHTC for the month of June is 1600. In this regard the Chairman directed the EE to take necessary steps for achieving the target within time.</p> <p>3. The Chair also directed geotagging the tricycles in every GPs. The Chair urged CEO, EE, DRDA along with other officials from the PNRD to cooperate the PHED in geotagging the tricycles.</p> <p>4. The Deptt. to complete the Plastic waste management system in the District immediately.</p> <p>5. The Chair directed ADC(PHED) to pursue the development of CMSC under SBM and accelerate the functioning to achieve the target soon.</p> <p>5.The meeting also discussed the progress of Gobar-dhan Project.</p>	<p>ADC(PHED) & EE, PHED</p>

PWD(Roads)	<p>1.PMGSY 2.SOPD-G 3. RIDF-XXIV for 2019-20 4. Signature Project of SOPD-G for the year 2019-20 5. Mukhya Mantrir Unnoto Pakipath Nirman Aachani for the year 2022-23 6. Asom Darshan 7. <u>Asom Mala</u> 8. APART 9. Deposit work of Oil India Limited, Duliajan for 2020-21 10. Mukhya Mantrir Path Nabikaran Aachani for the year 2022-23 11. Mukhya Mantrir Pakipath Nirman Aachani for the year 2022-23</p>	<p>1. The Chairman discussed the progress of work under the Assam Mala in the District and directed the concerned officers to complete the remaining portion of work as soon as the due payment is cleared. 2. The Chair directed the concerned officials of APDCL to remove the electric poles which hamper the road construction.</p>	Executive Engineer, PWD(Roads), Charaideo and concerned officers of APDCL.
PWD(Bldg.)	<p>1. Construction of Integrated Office of the Deputy Commissioner, Charaideo, Sonari Physical Progress: 23.00% 2. Construction of new office building of Superintendent of Police, Charaideo at Sonari Physical Progress: 100% 3. Construction of DTO office/Secretary RTA at Charaideo Physical Progress: 95.00% 4. Construction of Proposed New Medical college at Charaideo Sonari: Physical Progress: 66.50%</p>	<p>1. The Chairperson directed the Executive Engineer, PWD (Bldg.), to expedite the remaining construction works before rainy season.</p>	Executive Engineer, PWD(B)
PWD(NH)	<p>1.NH-702 & NH-702C: The representative from the Dept. informed that approval for NH-702 has not been received.</p>	<p>1. The EE, PWD(NH) informed that the Gazette notification of NH 702 to be published on 4th June, 2024 and LA proposals for NH 702C has been submitted.</p>	EE, PWD(NH)

Power	<p>1. Revamped Distribution Sector Scheme</p> <p>2. Asian Infrastructure Investment Bank Scheme</p>	<p>1. The Chairperson directed the concerned officers of APDCL to submit the assessment report, including restoration till date caused due to the last storm damage.</p> <p>2. It was also directed to the officers to coordinate with the PNRD Deptt to resolve the issues if any.</p> <p>3. Addressing the office bill issues, the Chair directed all the members present to submit formal petition to the APDCL authority.</p>	Concerned officers
Agri Engineering	<p>Major Schemes being implemented in the district:</p> <p>a. Installation of STW under RIDF.</p> <p>B. Construction works under RIDF.</p> <p>C. Submission on Agriculture Mechanization.</p>	<p>1. The meeting discussed various developments related to the Deptt.</p>	EE, Agri Eng.
Industry	<ul style="list-style-type: none"> • PMEGP • PMFME • PM Vishwakarma. 	<p>1. DICC informed that interview for CMAAA program is going on and absentees would be called for another round of interview after completion of first round.</p>	DICC
Food Safety	<p>1. Nos. of food samples collected and sent for analysis: 13</p> <p>2. Nos. of Hotels and Restaurants inspected: 15</p>	<p>The Chairman directed the Food Safety officer for vigorous checking of foods at different kinds of shops including hotel, dhaba, restaurant, sweet shops etc.</p>	Inspector, Food Safety, Charaideo
Economics and Statistics	<p>1. Agricultural statistics:</p> <p>2. Annual Survey of Industries:</p> <p>3. District Domestic Product:</p>	<p>1. The Chairman directed the concerned officers to carry out an awareness program on crop cutting with the coordination of the Agriculture Deptt.</p>	Concerned officers from the Economics & Statistics and Agriculture.

Library	Total membership: 2857 Nos. New membership: 09 Nos. Average Daily Reader: 11 to 22 Nos.		
Transport		1. The Chairman directed the concerned officers from the Deptt. to adhere to the standard procedures while issuing the Driving License. In this regard, he directed the concerned ADC to inquiry the matter.	ADC(Transport), DTO
Sale Tax	It was informed in the meeting that the reinforcement activities have been carried out in the district by a team.	1.The Chair DC re-stressed on the regular and frequent monitoring on sale tax and urged the officers present in the meeting to take strict action against the frauds / <i>delinquent traders</i>	Concerned officers
Labour	The LO informed the meeting that they had conducted an investigation regarding irregularities detected in some tea estates of the District.	The meeting discussed the Child labor issue in the district and directed the LO to carry out frequent drives on child labor engaged in the shops.	LO, Charaideo.
LDM		The Chairman re-directed the LDM to come up with a presentation from the next DDC meetings onwards and pursue the KCC pending loan application.	LDM


In conclusion, the District Commissioner directed the concerned departments to follow his instructions as given and expected for the timely completion of works under their jurisdictions. He also directed the members to complete the all construction works before rainy season.

The meeting ended with a vote of thanks from the Chair.

[Signature]
District Commissioner,
Charaideo

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Addl. Secretary to the Govt. of Assam, T&D(DCP) Deptt. for kind information.
4. All ADCs, Charaideo for information and necessary action.
5. The DIO, NIC Charaideo for information. He is requested to upload the DDC minutes to the district website immediately.
6. All members, DDC for information and necessary action.


District Commissioner,
Charaideo