

**MINUTES OF THE DDC MEETING FOR THE MONTH OF DECEMBER, 2024 & JANUARY,
2025
IN RESPECT OF CHARAIDEO DISTRICT**

Subject	Minutes of the meeting of the District Development Committee
Venue	DC's Conference Hall, Charaideo
Date & Time	9 th January 2025 Time: 12:00 Noon.
Participants	Annexure I
Fund Receipt and Utilization	Annexure-A (Received) Annexure-B (Not received)
Physical Progress	Annexure-C (for current Year) Annexure-D (for previous Year)

Due to Hon'ble District Commissioner's preoccupied official urgency the meeting was presided over by Shri Navadeep Changmai, ACS, Additional District Commissioner, Charaideo. The Chairperson started the meeting with welcoming all the members present and thenceforth started discussions on various departmental activities and progresses as follows.

Sector	Department	Schemes/Projects/ Programs	Decision/Action to be taken	The agency responsible for the implementation
Social	Food, Public Distribution & Consumer Affairs	1. PMUY 1.0 2. PMUY 2.0 3. Extended PMUY 2.0: 4. Aadhar seeding against RC: 100% 5. PMGKAY 6. Selection of new beneficiaries under NFSA-13 7. Paddy Procurement KMS 2024-25.	Department to collectively function with Agriculture Department and ensure 100 % paddy procurement.	ADS, Charaideo & DAO, Charaideo
	Education	1. PM SHRI Scheme 2. Children & Adolescents Library 3. Construction of Science Laboratory 4. Construction of Boundary Wall and major repair (Elementary & Secondary) 5. Construction of Additional Classroom 6. Construction of Boys and Girls toilet 7. PM POSHAN Scheme 8. Nijut Moina 9. Pragyan Bharati Schooty Scheme 10. Anundoram Borooh Cash Award	Head of Schools to communicate with concerned Circle Officer for acquisition of Myadi patta (periodic patta) of their school lands under Basundhara.	Inspector of School, Charaideo

Health & Family Welfare	<ol style="list-style-type: none"> 1. Construction works under →PM ABHIM →FC- XV 2. National Leprosy Eradication Programme 3. Janani Suraksha Yojana 4. Wage Compensation Scheme 5. PM Surakshit Matritva Abhiyan 6. PMJAY 7. NTEP 	<ol style="list-style-type: none"> 1.High risk Pregnant to be identified during early period of pregnancy and ensure specialist intervention. 2.Department to review data related to TD vaccination regularly and submit copy to the undersigned from time to time. 3.Jt. DHS to ensure performance of ASHA supervisors and have frequent meeting with them. 	Jt. DHS, Charaideo, & Supdt. Of Civil Hospital, Charaideo
District Women & Child Development Department	<ol style="list-style-type: none"> 1. Model Anganwadi Centre construction: 2.PMMVY 3.POSHAN TRACKER 4.UDID 5.Beti Bachao Beti Padhao 	<ol style="list-style-type: none"> 1.DSWO to hold rehabilitation programmes for acid attacked, trafficking affected victims. 2.DSWO to Camp on training on car driving for women. 	DSWO(i/c), Charaideo
Sports	<ol style="list-style-type: none"> 1. 11 Nos. of playgrounds are being developed under CMSGUY. 2. Khelo India. 3. Khel Maharan. 	Chairperson took review on the Khel Maharan 2.0.	DSO,Charaideo, Charaideo.
Sericulture	<p>Ongoing schemes:</p> <ol style="list-style-type: none"> 1. 20-point programme 2. APART 3. SOPD-G 4. RKVY RAFTAAR 2018-19 5. SILK SAMAGRAH 2.0 2022-23. 	<ol style="list-style-type: none"> 1.It was informed that more than 300 Bighas of land of the Department are not under the acquisition of the Department. 2.Assistant Commissioner, Smti. Urvoshi Chetia, ACS was directed to inspect the activities of the department. 	Supdt. Of Sericulture, Charaideo, Urvoshi Chetia, ACS, Asst. Commissioner

	Handloom & Textiles	<p>Ongoing Schemes:</p> <ol style="list-style-type: none"> 1. Self-Employment Training 2. Weaver's Mudra Loan 3. SCDP under NHDP: 4. Swanirbhar Naari Scheme 	1.Reviewed.	Inspector, H&T, Charaideo
	Panchayat & Rural Development	<ol style="list-style-type: none"> 1. PMAY-G 2. MGNREGA Employment generation. 3. NREGA work 4. Amrit Sarovar: Development works undertaken under Amrit Sarovar program: <ol style="list-style-type: none"> a) Excavation Work b) Plantation Work c)Boundary wall & Fencing d)Waiting Shed 	<p>1.All BDOs to complete their targets by March 2025.</p> <p>2.BDO Mahmora Dev. Block to engage one technical parson for inspecting the PMAY- G houses.</p> <p>3.All BDOs were directed to prepare a micro plan for completion of their works and submit report to the undersigned.</p> <p>4. BDO Lakwa Dev. Block to complete all land developments within January, 2025</p> <p>5. BDO, Sonari Dev. Block was directed to ensure completion of All Amrit Sarovars under their jurisdiction.</p>	CEO, Charaideo ZP and All BDOs, Charaideo
	Urban Affairs	<p>Moran MB & Sonari MB:</p> <ol style="list-style-type: none"> 1. 15th Finance Commission Grant for the year 2023-24 during the year 2024-25 2. Swachh Bharat Mission (Urban) 3. PMAY-HFA(U) 4. NULM & PM-SVANidhi 	Chairperson reviewed on different schemes under the department and directed the EOs to enhance performance specially on PMAY-U.	EO, Moran/Sonari MB
	Soil Conservation	<ol style="list-style-type: none"> 1. SOPD-G, 2. TSP 3. RIDF-XXIX 4. DPR preparation under Charaideo- WDC- 1/2022-23 project under PMKSY 2.0 	Chairperson directed concerned officer to solve the issue of drain that has a public complain for being constructed on	Range Officer, Soil Conservation

			Myadi patta land with CO, Mahmora and requested the officer to intimate the concerned COs while taking developing/constructing function from now onwards to avoid such issues.	
	Legal Metrology	<ol style="list-style-type: none"> 1. Enforcement: Verification and Stamping is ongoing. 2. Inspection & Verification drive at various market places, meat sellers for contamination. 	Inspector to be aided with Magistrates for inspecting market places and other sites.	Inspector, Legal Metrology.
Economic Development	Agriculture	<ol style="list-style-type: none"> 1. PM(Kisan), 2. PMFBY 3. Paddy and Mustard Procurement 4. Pradhan Mantri Krishi Sinchayee Yojana 5. Kisan Credit Card 6. Agri-stack Digital Crop Survey (Kharif 2024-25) 7. Farmers training under CSS-ATMA 	<ol style="list-style-type: none"> 1. Reviewed and was directed to ensure 100% paddy procurement with the officials of Charaideo FPD&CA. 2. DAO to provide bank wise beneficiary status of PM(Kisan), PMFBY, PMKSY to the undersigned. 	DAO, Charaideo LDM, Charaideo to cooperate DAO in collecting the status report.
	Animal Husbandry and Veterinary:	<ol style="list-style-type: none"> 1. Status of ongoing vaccination programs <ol style="list-style-type: none"> a) NADCP/LHDC Vaccination for FMD, CSF-CP and PPR-EP, Brucella. b) Lumpy Skin Disease Program c) Anti Rabies Vaccination 2. National Livestock Mission. 3. Sex Sorted Semen 4. Departmental Routine Activity. 	Chairperson directed the concerned officer to continue vaccination programs in the district.	SDAH&VO, Charaideo, Charaideo & DPM, ASRLM & Concerned Officer, KVK
	Cooperation	<ol style="list-style-type: none"> 1. PMBJY 2. PMKSK 3. Common Service Centre of PACs 4. Computerization of PACs 5. Farmers Producer Organization 6. National Cooperative Consumer Federation (NCCF) 	Reviewed	ARCS(i/c) & Jt. DHS, Charaideo.

	Fishery	1. PMMSY 2023-24 2. Formalin Testing	Reviewed	DFDO, Charaideo & DPM, ASRLM
	Employment Exchange	1. Registration of Jobseekers is going on.	The officials to organise career counselling programs in schools & colleges with the help of skill development deptt. in the district.	Concerned Officer,
Reforms, Governance Facilitation & Regulation	Forest (Territorial)	1. State CAMPA: i) Sahitya Manishi Upabon at Sola RF ii) 6.2888ha Site Specific Plantation at Sola RF iii) Construction of Range Officer Quarter, AFPP Barrack	Reviewed	DFO(T), Charaideo
	Forest (SF)	Reviewed	Reviewed	DFO(SF)
	Excise	1. Revenue Collection 2. Seizure Activity	The Department to go for random checking every day and report accordingly.	Dy. Supdt. Of Excise, Charaideo
Infrastructure	Water Resource	1. NABARD RIDF-XXIX 2. SOPD-G	1. Chairperson directed the officer concerned to complete the embankment projects at the vulnerable points before the rainy season arrives.	EE, Water Resource, Charaideo.
	Irrigation	1. Total Nos. of schemes: 27 Total potential created: 3515 Ha. Total potential available: 1146 Ha. 2. SOPD-G: ongoing schemes: 7 3. Proposals submitted for schemes for the year 2024-25. Under SOPD-G: 6 Under RIDF-XXXX-2 Under TSP- 4 Under M&R-3	Reviewed	EE, Irrigation, Charaideo
	PHED	1. Jal Mitras: 2. FHTC FY 2024-25 3. Har Ghar Jal 4. SBM-G 5. ODF plus villages	The EE, PHED was directed to ensure that if any damages to the roads occurs during installation of	EE, PHED,

		JJM pipelines then it would be the responsibility of the JJM contractor to repair the damaged road and make operative.	
PWD(Roads)	<ol style="list-style-type: none"> 1. PMGSY 2. SOPD-G 3. RIDF-XXIV for 2019-20 4. Signature Project of SOPD-G for the year 2019-20 5. Mukhya Mantrir Unnoto Pakipath Nirman Aachani for the year 2022-23 6. Asom Darshan 7. Asom Mala 8. APART 9. Deposit work of Oil India Limited, Duliajan for 2020-21 10. Mukhya Mantrir Path Nabikaran Aachani for the year 2022-23 11. Mukhya Mantrir Pakipath Nirman Aachani for the year 2022-23 	The EE, PWD(Roads) was directed to ensure that if any damages to the JJM pipelines occurs due to construction/repairing of roads then it would be the responsibility of the road contractor to repair or reinstall the pipelines if necessary and make operative.	EE, PWD(Roads)
PWD(Bldg.)	<ol style="list-style-type: none"> 1. Construction Works <ol style="list-style-type: none"> a) New Medical College b) Integrated DC office c) Sports Stadium 2) NESIDS-OTRI 3) RIDF-XXIX: Infra Dev, of Secondary Schools 4) RIDF XXVII: Const. of Model SS in Tea Garden Areas 5) Cons. Of Jagannath Community and Skill Centre 	Reviewed	Executive Engineer, PWD(B)
PWD(NH)	1.NH-702 & NH-702C:	Reviewed	EE, PWD(NH)
Power	<ol style="list-style-type: none"> 1. Revamped Distribution Sector Scheme 2. Asian Infrastructure Investment Bank Scheme 3. Pradhan Mantri Surya Ghar Yojana 	1.Chairperson directed the concerned official to apply in Basundhara for Periodic patta of their Building.	SDE, APDCL, Charaideo,
Agri Engineering	<ol style="list-style-type: none"> 1. Major Schemes being implemented in the district: <ol style="list-style-type: none"> a. Installation of STW under RIDF. B. Construction works under RIDF. C. Submission on Agriculture Mechanization. 	Reviewd.	EE, Agri Eng.

	Industry	<ul style="list-style-type: none"> • PMEGP • PMFME • PM Vishwakarma. 	Reviewed	GM, DICC, Charaideo
	Food Safety	<ol style="list-style-type: none"> 1. Sampling and Inspection 2. Awareness programme 	Reviewed	Inspector, Food Safety, Charaideo
	Economics and Statistics	<ol style="list-style-type: none"> 1. Agricultural statistics: 2. Industrial Statistics: 3. National Sample Survey: 4. District Domestic Product: 	Reviewed	Concerned officers from the Economics & Statistics and Agriculture.
	Library	<ol style="list-style-type: none"> 1. Total membership: 2887 Nos. New membership: 11 Nos. Average Daily Reader: 10 to 22 Nos. 	Reviewed	
	Transport	Revenue Collection FY 2024-25 Target: 15 Cr Achievement: 5.65 Cr	DTO to increase drive against drunk and driving.	DTO, Charaideo
	Sale Tax	Reviewed	Reviewed	Concerned Officer
	Krishi Vikash Kendra	<ol style="list-style-type: none"> 1. Village Adoption Program: Konwar Gaon, Mahmora 2. Bamboo Nursery 3. Livestock Activity 	Reviewed	Senior Scientist & Head, Krishi Vikash Kendra, Sivasagar.
	Skill Development	<ol style="list-style-type: none"> 1. Karagar se Karigar 2. JJM RPL Assistant Electrician 3. JJM RPL Plumber General 	Reviewed	DPM, ASDM
	Cultural Affair	<ol style="list-style-type: none"> 1. Mega Jhumur 2. Indo Myanmar Border Area Program 3. Bhaxa Gaurav Week 	Reviewed	Cultural officer, Charaideo
	Drugs Control Administration	<ol style="list-style-type: none"> 1. Joint Inspection Activities 2. Awareness Drives 3. Drug Licensing Recommendation 	Reviewed	Drug Inspector, Charaideo
	Labour		1 Labour Officer to assist DTO against over carrying of labours in the tea garden areas.	LO, Charaideo.
	ASRLM	<ol style="list-style-type: none"> 1. Household Mobilization. 2. SHG Promotion. 3. Members enrolment under PMJJBY, PMSBY & APY. 4. Enterprises Support. 5. DDUGKY 	Reviewed	DPM, ASRLM

The meeting ended with a formal vote of thanks from the Chair.

District Commissioner (i/c)
Charaideo
District Commissioner
Charaideo
Dated: 10/02/2025

Memo No. CDP(T&D)/138/DDC/2020/ -A

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Addl. Secretary to the Govt. of Assam, T&D(DCP) Deptt. for kind information.
4. All ADCs, Charaideo for information and necessary action.
5. All members, DDC for information and necessary action.
6. The DIO, NIC, Charaideo for information. He is requested to upload the DDC minutes to the district website immediately upon receiving the minute.

District Commissioner (i/c)
Charaideo
District Commissioner
Charaideo