

**MINUTES OF THE DDC MEETING FOR THE MONTH OF MAY, 2025
IN RESPECT OF CHARAIDEO DISTRICT**



Subject	Minutes of the meeting of the District Development Committee
Venue	DC's Conference Hall, Charaideo
Date & Time	27 th May 2025 Time: 10:00 AM.
Participants	Annexure I
Fund Receipt and Utilization	Annexure-A (Received) Annexure-B (Not received)
Physical Progress	Annexure-C (for current Year) Annexure-D (for previous Year)

The meeting was presided over by Dr. Neha Yadav, IAS, Hon'ble District Commissioner, Charaideo. The Chairperson started the meeting with welcoming all the members present and thenceforth started discussions on various departmental activities and progresses as follows:

Sector	Department	Schemes/Projects/Programs	Decision/Action to be taken	The agency responsible for the implementation
Social	Food, Public Distribution & Consumer Affairs	<ol style="list-style-type: none"> 1. PMUY 1.0 2. PMUY 2.0 3. Extended PMUY 2.0: 4. Aadhar seeding against RC: 100% 5. PMGKAY 6. Selection of new beneficiaries under NFSA-13 7. Paddy Procurement KMS 2024-25. 	1.Chairman reviewed departmental progress.	ADS, Charaideo Charaideo
	Education	<ol style="list-style-type: none"> 1. Samagra Siksha Axom 2. PM P Scheme 3. PM SHRI Scheme <ol style="list-style-type: none"> 1. Laboratory Construction 2. Boys and Girls Toilet Construction <ul style="list-style-type: none"> • The IS (i/c) informed that there are absenteeism of students in schools with certain reasons and they are taking corrective measures to increase the student's attendance. • IS also informed teachers absenteeism on which it has issued OM. 	1.The Chairperson directed IS(i/c) to take suitable measures for increasing students' enrolment. In this regard he was directed to form a team for regular school visits. 2.IS(i/c) was also directed to take strict necessary actions against those teachers responsible for not attaining regular classes.	Inspector of School(i/c), Charaideo
	Health & Family Welfare	<ol style="list-style-type: none"> 1. RBSK Program 2. NTEP Program 3. NLEP Program 4. IDSP Program 5. National Sickle Cell Anaemia Elimination Mission 6. Wage Compensation Scheme 7. PMJAY 8. Jt. DHS informed about Mushroom Poisoning in the District. 	1.Jt. DHS was directed to emphasize timing of medical test and monitor regularly. 2.Jt.DHS to work in coordination with DSWO to control child marriages and make awareness programs to control teenage pregnancy. 3.Jt.DHS to monitor regularly updating data on U-WIN portal.	Jt. DHS, Charaideo

		4. Microplan for phase wise down of sickle cell anaemia to be prepared. 4. RBSK team to be engaged in Leprosy eradication.	
District Women & Child Development Department	<ol style="list-style-type: none"> 1. Supplementary Nutrition Programme 2. Beti Bachao Beti Padhao 3. ICDS Programme 4. Mission Shakti 5. SANKALP Programme 6. Status of Wheelchairs distributed during General Election to Lok Sabha, 2024 	<p>1. The Chair reviewed the Wheelchair status with the i/c Inspector of Schools and requested the i/c Inspector of schools & District Social Welfare Officer, Charaideo to re-verify the current status of the Wheelchairs distributed to the educational institutions and to submit report accordingly every month.</p> <p>2. They were further asked to maintain necessary record and to submit and to ensure safe custody of all the wheelchairs received during Lok Sabha Elections 2024 as per guidelines issued vide SOP for safekeeping of wheelchairs after conduct of elections vide No.ELE.52/2023/55 dated 12th April, 2024.</p> <p>3. DSWO to take necessary measures to control child marriages and make awareness programs to control teenage pregnancy in the district with the help of Jt. DHS.</p>	DSWO(i/c), Charaideo, i/c Inspector of Schools, Charaideo
Sports	<ol style="list-style-type: none"> 1. 11 Nos. of playgrounds are being developed under CMSGUY. 2. DSO informed about Khelo India Youth Games achievement. 	Chairperson took review on the progress of the department.	DSO, Charaideo, Charaideo.
Sericulture	Ongoing schemes: <ol style="list-style-type: none"> 1. 20-point programme 2. APART 3. SOPD-G 4. RKVY RAFTAAR 2018-19 	1. Reviewed	Supdt. Of Sericulture, Charaideo,

		Supdt. Of Sericulture informed various ongoing schemes		
	Handloom & Textiles	Ongoing Schemes: 1. Self-Employment Training 2. Weaver's Mudra Loan 3. SCDP under NHDP: 4. Swanirbhar Naari Scheme 5. 1 year Artisan Course	1.Reviewed.	Inspector, H&T, Charaideo
	Panchayat & Rural Development	1. PMAY-G 2. MGNREGA Employment generation. 3. NREGA work 4. Amrit Sarovar: Development works undertaken under Amrit Sarovar program: a) Excavation Work b) Plantation Work c)Boundary wall & Fencing d)Waiting Shed	1.The Chair directed All BDOs to clear all pending bills of Amrit Sarovar projects. 2.Chair requested CEO, ZP to take up projects like fishery development with ASRLM and KVK over Amrit Sarovar.	CEO, Charaideo ZP and All BDOs, Charaideo, DPM, ASRLM and Sr. Scientist KVK.
	Urban Affairs	Moran MB & Sonari MB: 1. 15 th Finance Commission Grant for the year 2023-24 during the year 2024-25 2. Swachh Bharat Mission (Urban) 3. PMAY-HFA(U) 4. NULM & PM-SVANidhi	Chairperson reviewed on different schemes under the department and directed the EOs to enhance performance specially on PMAY-U.	EO, Moran/Sonari MB
	Soil Conservation	1. SOPD-G, 2. TSP 3. RIDF-XXIX 4. DPR preparation under Charaideo- WDC-1/2022-23 project under PMKSY 2.0	Chairperson reviewed the departmental functions.	Range Officer, Soil Conservation
	Legal Metrology	1. Enforcement: Verification and Stamping is ongoing. 2. Inspection & Verification drive at various market places, meat sellers for contamination.	Inspector to be aided with Magistrates for inspecting market places and other sites.	Inspector, Legal Metrology.

Economic Development	Agriculture	<ol style="list-style-type: none"> 1. PM(Kisan), 2. PMFBY 3. Paddy Procurement 4. Pradhan Mantri Krishi Sinchayee Yojana 5. Kisan Credit Card 6. Agri-stack Digital Crop Survey (Kharif 2024-25) 7. Distribution of Sali Paddy Seeds. 	<ol style="list-style-type: none"> 1. DAO and Circle Officers to work collectively in Farmers Registry. 2. Chairperson directed COs to engage LMs to solve the issues of farmers. 	DAO, Charaideo COs, Charaideo to cooperate DAO.
	Animal Husbandry and Veterinary:	<ol style="list-style-type: none"> 1. Status of ongoing vaccination programs <ol style="list-style-type: none"> a) NADCP/LHDC Vaccination for FMD, CSF-CP and PPR-EP, Brucella. b) Lumpy Skin Disease Program c) Anti Rabies Vaccination 2. National Livestock Mission. 3. Sex Sorted Semen 4. Departmental Routine Activity. 	Chairperson directed the concerned officer to continue vaccination programs in the district.	SDAH&VO, Charaideo, Charaideo & DPM, ASRLM & Concerned Officer, KVK
	Cooperation	<ol style="list-style-type: none"> 1. PMBJY 2. PMKSK 3. Common Service Centre of PACs 4. Computerization of PACs 5. Farmers Producer Organization 6. National Cooperative Consumer Federation (NCCF) 	Reviewed	ARCS(i/c) & Jt. DHS, Charaideo.
	Fishery	<ol style="list-style-type: none"> 1. PMMSY 2023-24 2. Formalin Testing 	Reviewed	DFDO, Charaideo & DPM, ASRLM
	Employment Exchange	<ol style="list-style-type: none"> 1. Registration of Jobseekers is going on. 	The officials to organise career counselling programs in schools & colleges with the help of skill development deptt. in the district.	Concerned Officer,
Reforms, Governance Facilitation & Regulation	Forest (Territorial)	<ol style="list-style-type: none"> 1. State CAMPA: <ol style="list-style-type: none"> i) Sahitya Manishi Upabon at Sola RF ii) 6.2888ha Site Specific Plantation at Sola RF iii) Construction of Range Officer Quarter, AFPF Barrack 	Reviewed	DFO(T), Charaideo
	Forest (SF)	Reviewed	Reviewed	DFO(SF)
	Excise	<ol style="list-style-type: none"> 1. Revenue Collection 2. Seizure Activity 	The Department to go for random checking every day and report accordingly and be prepared for the ensuing Panchayat Election.	Dy. Supdt. Of Excise, Charaideo

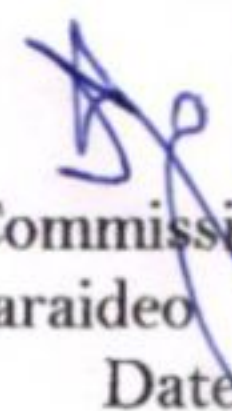
Infrastructure	Water Resource	<ol style="list-style-type: none"> 1. NABARD RIDF-XXIX 2. SOPD-G 	<ol style="list-style-type: none"> 1. Chairperson directed the officer concerned to complete the embankment projects at the vulnerable points before the rainy season arrives. 	EE, Water Resource, Charaideo.
	Irrigation	<ol style="list-style-type: none"> 1. Total Nos. of schemes: 27 Total potential created: 3515 Ha. Total potential available: 1146 Ha. 2. SOPD-G: ongoing schemes: 7 3. Proposals submitted for schemes for the year 2024-25. Under SOPD-G: 6 Under RIDF-XXXX-2 Under TSP- 4 Under M&R-3 	Reviewed	EE, Irrigation, Charaideo
	PHED	<ol style="list-style-type: none"> 1. Jal Mitras: 2. FHTC FY 2024-25 3. Har Ghar Jal 4. SBM-G 5. ODF plus villages 	<ol style="list-style-type: none"> 1. The Chair reviewed on the performance of IHHL status and directed to increase performance. 2. The EE, PHED was directed to ensure that if any damages to the roads occurs during installation of JJM pipelines then it would be the responsibility of the JJM contractor to repair the damaged road and make operative. 	EE, PHED,
	PWD(Roads)	<ol style="list-style-type: none"> 1. PMGSY 2. SOPD-G 3. RIDF-XXIV for 2019-20 4. Signature Project of SOPD-G for the year 2019-20 5. Mukhya Mantrir Unnoto Pakipath Nirman Aachani for the year 2022-23 6. Asom Darshan 7. Asom Mala 8. APART 9. Deposit work of Oil India Limited, Duliajan for 2020-21 10. Mukhya Mantrir Path Nabikaran Aachani for the year 2022-23 11. Mukhya Mantrir Pakipath Nirman Aachani for the year 2022-23 	<ol style="list-style-type: none"> The EE, PWD(Roads) was directed to ensure that if any damages to the JJM pipelines occurs due to construction/repairing of roads then it would be the responsibility of the road contractor to repair or reinstall the pipelines if necessary and make operative. 	EE, PWD(Roads)

PWD(Bldg.)	<ol style="list-style-type: none"> 1. Construction Works <ol style="list-style-type: none"> a) New Medical College b) Integrated DC office c) Sports Stadium 2) NESIDS-OTRI 3) RIDF-XXIX: Infra Dev, of Secondary Schools 4) RIDF XXVII: Const. of Model SS in Tea Garden Areas 5) Cons. Of Jagannath Community and Skill Centre 	Reviewed	Executive Engineer, PWD(B)
PWD(NH)	1.NH-702 & NH-702C:	Reviewed	EE, PWD(NH)
Power	<ol style="list-style-type: none"> 1. Revamped Distribution Sector Scheme 2. Asian Infrastructure Investment Bank Scheme 3. Pradhan Mantri Surya Ghar Yojana 	1.Concerned Officer informed that OIL is not giving electrification permission for external electrification at the drivers colony. In this regard Chair directed ADC(Power) to convene a meeting with the concerned stakeholders.	SDE, APDCL, Charaideo,
Agri Engineering	<ol style="list-style-type: none"> 1. Major Schemes being implemented in the district: <ol style="list-style-type: none"> a. Installation of STW under RIDF. B. Construction works under RIDF. C. Submission on Agriculture Mechanization. 	Reviewed.	EE, Agri Eng.
Industry	<ul style="list-style-type: none"> • PMEGP • PMFME • PM Vishwakarma. 	Reviewed	GM, DIC, Charaideo
Food Safety	<ol style="list-style-type: none"> 1. Sampling and Inspection 2. Awareness programme 	Reviewed	Inspector, Food Safety, Charaideo
Economics and Statistics	<ol style="list-style-type: none"> 1. Agricultural statistics: 2. Industrial Statistics: 3. National Sample Survey: 4. District Domestic Product: 	Reviewed	Concerned officers from the Economics & Statistics and Agriculture.
Library	<ol style="list-style-type: none"> 1. Total membership: 2887 Nos. New membership: 11 Nos. Average Daily Reader: 10 to 22 Nos. 	Reviewed	
Transport	Revenue Collection FY 2024-25 Target: 15 Cr Achievement: 5.65 Cr	DTO to increase drive against drunken driving.	DTO, Charaideo
Sale Tax	Reviewed	Reviewed	Concerned Officer

Krishi Vikash Kendra	1.Village Adoption Program: Konwar Gaon, Mahmora 2.Bamboo Nursery 3.Livestock Activity	Senior Scientist informed the Chairman about the visit Krishi Sankalp Abhiyaan which is initiative towards inclusive agriculture transformation.	Senior Scientist & Head, Krishi Vikash Kendra, Sivasagar.
Skill Development	1.Karagar se Karigar 2.JJM RPL Assistant Electrician 3. JJM RPL Plumber General	Reviewed	DPM, ASDM
Cultural Affair	1.Mega Jhumur 2.Indo Myanmar Border Area Program 3.Bhaxa Gaurav Week	Reviewed	Cultural officer, Charaideo
Drugs Control Administration	1.Joint Inspection Activities 2.Awareness Drives 3.Drug Licensing Recommendation	Reviewed	Drug Inspector, Charaideo
Labour		1 Labour Officer to increase drive against child labour.	LO, Charaideo.
ASRLM	1. Household Mobilization. 2. SHG Promotion. 3. Members enrolment under PMJJBY, PMSBY & APY. 4. Enterprises Support. 5.DDUGKY	Deptt. to work in coordination with P&RD and KVK for pilot project over Amrit Sarovar.	DPM, ASRLM

The Chairperson requested HoDs concerned to complete the construction works at the earliest.

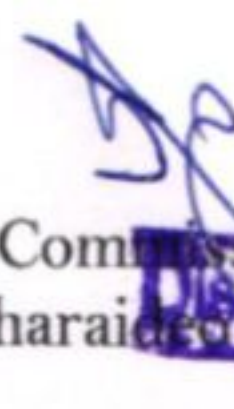
The meeting ended with a formal vote of thanks from the Chair.


 District Commissioner,
 Charaideo
 Dated: 13/06/2025

Memo No. CDP(T&D)/138/DDC/2020/ -A

Copy to:

1. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Assam, Dispur for kind appraisal to the Addl. Chief Secretary.
2. P.S. to the Principal Secretary, to the Govt. of Assam, E&M, T&D Department for kind appraisal to the Principal Secretary.
3. The Addl. Secretary to the Govt. of Assam, T&D(DCP) Deptt. for kind information.
4. All ADCs, Charaideo for information and necessary action.
5. All members, DDC for information and necessary action.
6. The DIO, NIC, Charaideo for information. He is requested to upload the DDC minutes to the district website immediately upon receiving the minute.


 District Commissioner,
 Charaideo